



SESSION (2021-22)

STUDENT MANUAL

(Rules & Regulations)

- ♦ Anti Ragging Regulations
- ♦ Disciplinary Code
- ♦ Hostel & Mess Rules
- ♦ Training & Placement Policy
- ♦ Vision and Mission/PEOs/POs/PSOs
- ♦ Library Rules
- ♦ Women Cell
- ♦ AKTU Ordinance for B.Tech Programmes
- ♦ Grievance Redressal Mechanism
- ♦ Incentive Scheme for Meritorious Students
- ♦ General Instructions

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Raj Kumar Goel Institute of Technology, Ghaziabad

V I S I O N

To continually develop excellent professionals capable of providing sustainable solution to challenging problems in their fields and prove responsible global citizens.

M I S S I O N

We wish to serve the nation by becoming a reputed deemed university for providing value based professional education.

QUALITY POLICY

We are committed to provide high quality education to students to enhance their employability creativity, ingenuity and integrity. We aim to achieve it by providing matching ambience, state of the art infrastructure and adequate resources in compliance with all statutory & regulatory requirements.

Director's Message

“Strength is life & weakness is death” by Swami Vivekananda



The 21st Century is an Industry 4.0 Revolution, Era of ICT and Digital World. The industries are looking for multi skills from the students other than single domain skill. As a result, the industries are facing lot of problems with the graduate engineers. This is a challenge for the engineering Institutions to harvest the students through 360° and in multiple skills.

In the pandemic Covid-19 scenario there is a significant transformation in all walks of life. It is the pandemic Covid-19 scenario changed the teaching-learning process to digital platform or a hybrid mode (both online or offline) reinforced with digital learning. The students are advised to be ready physically & mentally for the combined digital learning systems.

We at Raj Kumar Goel Institute of Technology (RKGIT) with a committed band of qualified and rich experienced teachers, groom the students to compete with the global competition. The training and industrial exposures imbibed, facilitate the students to bring out their hidden talent, innovative and creative ideas.

I wish best of luck to all the students who have taken admission in RKGIT for their career Journey. They are the future generation of India.

Prof. (Dr.) D.R. Somashekar
Director



Raj Kumar Goel Institute of Technology, Ghaziabad

Approved by A.I.C.T.E., New Delhi and affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

Welcome and General Instructions



H G Garg, Dean Student Welfare

Dear students,

On behalf of RKGIT Pariwar I welcome the students (freshers) to Raj Kumar Goel Institute of Technology, a premier Institution for Technical education. The Institute has conducive atmosphere for studies, ragging free Campus, a well stocked Library, more than 60 Laboratories and workshop with necessary equipments. The Institute has a team of devoted and qualified expert faculty continuously involved in imparting best Technical education to the students and develop them into all round professionals.

The Institute has a Computer centre with round the clock internet connectivity, ATM, 24 hrs power back up, recreational activities including indoor games, field sports, indoor/outdoor stadium and Gym facilities, etc. The Institute has a number of professional bodies/Societies/Clubs at the Institute and the department level, besides the 'Students Activity Council' for various activities, such as, Cultural, Sports, Hobby and Literary activities. In all Professional bodies, dedicated faculty have been deputed to plan and organize multifarious activities round the year. The students are advised to get themselves associated with any of these bodies and take full advantage for their over all growth and personality development.

The '**student Manual**' contains important instructions, rules and regulations relating to Anti-ragging, Discipline, Hostels, Library, Training & Placement, University Ordinance, Vision & Mission/PEOs/POs/PSOs of the departments etc. The Manual also contains the list of important telephone numbers and in case of need any of them could be approached.

"I will Make such a wonderful India that all Americans will stand in a queue for getting Visa of INDIA." –Narendra Modi.

Dos & Don'ts for Students

Dos

- ♦ Be regular in classes.
- ♦ Be present in the class room 5 minutes before the commencement of the class.
- ♦ Pay compliments to faculty and Seniors when ever coming across.
- ♦ Take part in College activities; social, cultural and sports enthusiastically.
- ♦ Display good moral values, ethics and positive attitude all the time.
- ♦ Improve your communication skills by talking among friends and colleagues in English.
- ♦ Follow social etiquettes while interacting with colleagues, friends and Seniors.
- ♦ Follow Covid-19 protocols, such as, wearing mask, washing hands with soap/sanitizer and maintain social distancing, meticulously.
- ♦ **Switch off lights/fans while leaving the room.**
- ♦ Ensure that water taps are closed after use.
- ♦ Follow traffic rules while in the campus or outside.
- ♦ Always wear Helmet while driving two wheelers and carry your Driving License and vehicle papers.
- ♦ Hostlers must inform about their absence/sickness and also of their room mate to the warden immediately.
- ♦ Inform Hostel Warden if any outsider or stranger is seen in the Hostel premises.
- ♦ Follow Disciplinary Code and Hostel Rules scrupulously.
- ♦ Carrying College I-card at all times is mandatory.
- ♦ Save trees and protect environment.

Don'ts

- ♦ Do not sit on stairs and pathways to block way for others.
- ♦ Do not litter your surroundings and premises.
- ♦ Do not walk while eating/drinking.
- ♦ Do not use mobile in class room, while walking and crossing faculty members.
- ♦ Do not damage/mishandle Institute property.
- ♦ Do not quarrel with friends or colleagues on difference of opinion. If a situation so demands report the matter to the Authorities.
- ♦ Do not move in academic area in 'Barmuda' and chappals.
- ♦ Do not sit around reception lobby.
- ♦ Do not visit crowded places to avoid Covid-19.
- ♦ Avoid taking meals, eatables, drinks outside.

CERTAIN SPECIFIC GUIDELINES FOR 1st YEAR STUDENTS (FRESHERS)

The objective to join RKGIT is to become a successful professional. All your faculty and staff will do their best to make you successful in your career. However, to become successful, you need to pay attention to some of the requirements which are as follows:

1. Examination/Tests: The performance of students in a Semester shall be evaluated through continuous evaluation called internal assessment and end Semester Examination. The internal assessment marks are based on Sessional test, class tests, assignments/tutorials, quizzes/viva-voce,

“Every citizen of india must remember that he is an Indian and he has every right in this country but with certain duties.” –Sardar Patel

discipline and attendance. End Semester Examination shall be comprised of written papers, practicals, viva-voce etc.

The internal assessment marks in a theory paper shall be based on average marks of best two Sessional tests. It would be compulsory to appear in all Sessional tests.

2. Attendance: University rules require every student to attend 100% classes but, not less than 75% attendance in each subject and overall in all subjects. If a student has less than 75% attendance, he/she will not be permitted to appear in the sessionals as well as the end semester examinations. Please attend all classes regularly and ensure more than 75% attendance in all Theory and Practical classes.

3. Use of Mobile Phone: Parents give phone to ensure that they are in touch with their wards. The mobile phone should be in silent mode as the use of mobile in class/lab is totally prohibited.

4. Discipline: Discipline is the key to success in life. All problems start from lack of discipline. The Supreme Court and the Govt. have framed special rules only because the students forget their duty to maintain discipline in the Campus and outside. Please remain disciplined in the Institute and also while outside the Campus.

In case of any ragging related issue, you may approach the Anti-ragging control room, or the emergency contact number, or anyone from the Anti-ragging squad. **The control room staff will be available round the clock and assist you in case of need without any loss of time.** The detailed instructions are contained in this Manual which the students are advised to go through carefully. However, be judicious and examine critically every issue before terming it as ragging. Mere talking by Seniors may not be always Ragging. Do not rush and report in haste to your parents/local guardian/friends who would be unnecessarily worried. It is always better to inform about it to the members of Anti Ragging Squad or the Warden who would immediately come to your help.

All of you have now become the members of our esteemed RKGIT family. Your predecessors (Seniors) have made excellent contribution to bring up the name of the Institute. Now it is your turn, make your Institution proud by your conduct and performance, both in academics and extra/co-curricular activities.

I, on behalf of the whole RKGIT Pariwar, convey our best wishes once again. The message which I will like to give to all my dear students is:

“Know the value of time and how to utilize it for achieving your objective. Time is extremely valuable and time once gone will never come back. Resolve thus and stick to it whatever has to be done at a particular time, I shall definitely do it. He alone succeeds who can think right at the right moment and utilize the time optimally. Remember this simple fact to succeed in life.”

Please do well in your studies to become a good and successful professional.

With best wishes,

Hari Gopal Garg
Dean student Welfare &
Chief Proctor

“As you will think, as you will become. If you consider yourself weak then you will become weak and if you consider yourself strong then you will become strong.”

–Swami Vivekananda.



Raj Kumar Goel Institute of Technology

(ISO 9001: 2008 Certified)

5 KM STONE, Delhi-Meerut Road, Ghaziabad (U.P)-201003

Tel : (0120) 2788409, Fax (0120) 2788350



Office of Dean (EII)



Prof. (Dr.) Puneet Chandra Srivastava

He obtained his Ph.D from Uttarakhand Technical University, Dehradun. He has 21 Years of teaching Experience. He has published patent & various Research Papers in International journals of repute and is also a reviewer of Some International Journals. He authored a book in Electronics Circuit and co-authored a book in Antenna design. He is representing RKGIT as Innovation Ambassador (Advance Level) MoE's Innovation Cell, AICTE. He is member of various professional bodies as IAENG, IRED, IAOE, ICEIT & Vigyan Bharti.

Entrepreneur, Innovation & Incubation (EII) department: it aims to support the creation of facilities that will connect Student's research to the product development activities of relevant companies. The core objective of EII is to make our students to realize entrepreneurship as an alternative career. This includes promotion of entrepreneurship culture and to strengthen entrepreneurs through proper mentorship. In addition to this, EII also has access to network of eminent professionals, academicians, bankers, venture capitalists and businessmen, who can extend support to new ventures.

LIST OF IMPORTANT TELEPHONE NUMBERS

S.N.	Designation	NAME	Mobile No.
1	Director	Dr. D.R. Somashekar	9582900185
2	Director (Academics)	Dr. Vikesh Kumar	8650001166
3	Principal, Pharmacy	Dr. Monika Sachdeva	9582945609
4	Director, CRC	Dr. Dilip Moza	9821567476
5	Dean Student Welfare & Chief Proctor	Mr. H.G. Garg	9582945606
6	Dean EII	Dr. Puneet C. Shrivastava	9582945399
7	General Manager, CRC	Mr. Ritesh Pahuja	9582949147
8	HOD, CSE	Dr. Sachi Gupta	8076915475
9	Professor & HOD CS (allied branches)	Dr. Amit Singhal	9999243566
10	HOD, IT	Dr. Pushpendra Singh	9650886084
11	HOD, ECE	Dr. R.K. Yadav	9810319261
12	HOD, EEE	Dr. Umakant Chaudhary	9716823837
13	HOD, Applied Sc. & Humanities	Dr. Poonam C. Kumar	9582945611
14	HOD, ME	Dr. Saurabh Gupta	8866523781
15	HOD, Civil	Dr. Ashok Kr. Yadav	8285423046
16	HOD, MBA	Dr. Vibhuti Tyagi	8588831328
17	Chairperson, Women Cell	Dr. Mamta Goel	7678355660
18	Chairperson, Student Activity Council	Dr. Pavan Kr. Shukla	9811820346
19	Programme Coordinator of CSE - DS	Dr. Pawan, Assoc. Prof.	8860105808
20	Programme Coordinator of CSE - AIML	Mr. Piyush Gupta, Asstt. Prof.	8588832145
21	Accounts officer	Mr. Vipul Goel	9871110001
22	Registrar	Mr. Baldev Singh	9250126758
23	Librarian	Mrs. Bhavna Sharma	9582949144
24	Purchase Officer	Mr. Sanjay Gupta	9582945607
25	Incharge Transport & Maintenance	Mr. Shashi Bhushan	9582945620
26	System Administrator	Mr. Himanshu Tyagi	9582945605
27	Network Administrator	Mr. Sarvendra Kumar	9582945617
28	Warden Sr. Girls Hostel (Sarojini Bhawan)	Mrs. Shweta Sharma	9582945619
29	Warden 1st Year Girls Hostel	Mrs. Sonia Singh	9625650510
30	Warden 1st Year Boys Hostel (Patel Bhawan)	Mr. Alok Kumar Singh	9821568630
31	Warden 1st Year Boys Hostel (Malviya Bhawan)	Mr. Rajnish Kr. Pandey	9582991858
32	Warden Sr. Boys Hostel (Shastri Bhawan)	Mr. Akhilesh Kumar	9582945631
33	Warden Sr. Boys Hostel (Tilak Bhawan)	Mr. Rajnish Kr. Pandey	9582991858
34	Warden Sr. Boys Hostel (Tagore Bhawan)	Mr. Sonu Yadav (Caretaker)	9582945612
35	Warden Sr. Boys Hostel (Vivekanand Bhawan)	Mr. Munna Kr. Mahato	9582945632
36	ERP Administrator	Mr. Bakshish Singh	9582258699
37	Ambulance	Driver	9582949150
38	CSO	Mr. D.S. Gill (Happy Singh)	9582808965
39	Main Gate (Gate no. 01)	Security Supervisor	9582808964

RAJ KUMAR GOEL INSTITUTE OF TECHNOLOGY, GHAZIABAD
B.TECH. FIRST YEAR TEACHING FACULTY MEMBERS

Academic Session 2021-22

S.NO.	NAME OF THE FACULTY	SUBJECT	DESIGNATION	MOBILE NO.
1	Dr. Poonam C Kumar	KAS102T Engg. Chemistry	Professor & Head AS&H	9810480890
2	Dr. Mamta Goyal		Professor	7678355660
3	Dr. Amit Sharma		Associate Professor	7017610436
4	Dr. Reeta Chauhan		Associate Professor	7906517491
5	Dr. Nitika Garg		Assistant Professor	9899005031
6	Dr. Pratima Sharma		Assistant Professor	9540080507
7	Dr. Shalini Gupta	KAS103T Engg. Mathematics-I	Professor	8826537021
8	Dr. Prag Singhal		Professor & Coordinator	9999056894
9	Dr. Sudhir Kr. Sharma		Professor	9818636787
10	Dr. Vineeta Singh		Associate Professor	8860928113
11	Dr. Sanjay Singh		Associate Professor & Coordinator	9837451209
12	Dr. Garima Garg		Assistant Professor	9910337473
13	Mr. Kapil Dave		Assistant Professor	8882866607
14	Dr. Gurmeet Kaur		Assistant Professor	9999264944
15	Dr. Sanjeev Goyal	KAS101T Engg. Physics	Professor	9313130034
16	Dr. Manoj Mangal		Associate Professor	9873920598
17	Dr. Vikas Katoch		Associate Professor	9289267850
18	Dr. Pawan Kumar		Associate Professor	8441814808
19	Mr. Lokesh Sharma		Assistant Professor	9457237539
20	Dr. Neena Sharma	KNC101 Soft Skill-I	Associate Professor	9891625092
21	Dr. Anupam Sharma		Associate Professor	8851943175
22	Dr. Ritu Sharma		Assistant Professor	9971001729
23	Ms. Shweta Sharma		Assistant Professor	7906105082
24	Mr. Alok Tyagi	KEE101T Basic Electrical Engg.	Assistant Professor	9582801469
25	Ms. Sonal Sapra		Assistant Professor	9899538351
26	Mr. Nitin Narula		Assistant Professor	7835886580
27	Mr. Anand Dubey		Assistant Professor	9582813434

28	Mr. Prince Gupta	KCS101T Prog. For Problem Solving	Assistant Professor	9540226501
29	Ms. Sarita Singh		Assistant Professor	8588852825
30	Ms. Ayushi		Assistant Professor	8171022886
31	Mr. Sherish Johri	KMC102 Emerging Technology for Engg. & KMC101 AI for Engineering	Assistant Professor	9718859438
32	Ms. Neha Gupta		Assistant Professor	9808513647
33	Ms. Gunjan Agarwal		Assistant Professor	9927516440
34	Mr. Pankaj Sharma	KME101T Elements of Mechanical & Mechatronics Engg.	Assistant Professor	9891399274
35	Mr. Neeraj Prasad		Assistant Professor	9350373975
36	Mr. Gaurav Kumar Gaur		Assistant Professor	7838468445
37	Mr. Gaurav Agarwal		Assistant Professor	8588828293
38	Ms. Richa Gupta	KEC101T Basic Electronics Engg	Assistant Professor	9654358234
39	Mr. Kunal Lala		Assistant Professor	9953768760
40	Ms. Garima Singhal		Assistant Professor	7017527205
41	Mr. Ajit Singh Rathore		Assistant Professor	9897343901



Raj Kumar Goel Institute of Technology

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STUDENT ACTIVITY COUNCIL

Message from Chairperson, SAC



Dr. Pavan Kumar Shukla

Student Activity Council, Chairperson

Extra-curricular means getting an exposure to things and activities that reside outside of your academic curriculum. College is a place that lays the foundation to our student's future and career. It is a place where students not just gain the academic knowledge but also where their overall personality development takes place and it's the extra-curricular activities that are responsible for grooming student's overall personality.

21st Century needs professionals with sound technical knowledge and multiple skills. The Students Activity Council plays a very vital role to groom the young boys and girls into sound professionals and develop their overall personality. The SAC provides a platform to the students by organizing several extra-curricular activities round the year.

To achieve this objective, The SAC has four different Councils besides many Clubs, Societies, and Committees which work under the guidance and supervision of able and experienced faculty. The students form integral part of all these bodies.

Here at RKGIT, we provide a supportive environment to students for participation and organizing several extracurricular activities under the flag of the following four councils.

1. Cultural Council
2. Hobby Council
3. Literary Council
4. Sports Council
5. Other councils / clubs / societies

Raj Kumar Goel Institute of Technology
DETAILS OF VARIOUS PROFESSIONAL BODIES / SOCIETIES / CLUBS ETC.

Institute Level Activity

S.No.	Society/Club/Association/Committee/Council etc	Name of Faculty Co-ordinator	Mobile No.	E-mail ID	Objective	Eligibility for Membership	Fee (Rs)
1	Students Activity Council	Dr. Pawan Kr. Shukla, Chairman, SAC	9811820346	pavanfec@rkgit.edu.in	Student Activity Council promotes and organize various activities for the students throughout the year. The SAC provides the students a platform to exhibit their skills by conducting various activities / events. The details of various councils under SAC are as follows:	All RKGITians	Free
2	Cultural Council	Ms. Kumal Lala (Convener) Mr. Anand Kumar Dubey (Co-convenor) Ms. Richa Gupta Mr. Ashish Kumar Singh (MBA) Mr. Gaurav Gaur Ms. Anjali Yadav	9953768760 9582813434 9654358234 9999819396 9458884406 9079680643	kumalfec@rkgit.edu.in anandfec@rkgit.edu.in richafec@rkgit.edu.in asmbafba@rkgit.edu.in ggaurfine@rkgit.edu.in anjilifcs@rkgit.edu.in	Cultural Council promotes and organize various cultural activities at inter and intra college level.	All RKGITians	Free
3	Hobby Council	Mr. Prince Gupta (Convener) Ms. Priya Sharma (Co-convenor) Mr. Rajneesh Patel Mr. Dhahanjay Singh Ms. Priya Tyagi (Pharmacy) Mr. Alok Tyagi (Convener)	9540226501, 7895600000 8802499069 6396730144 8433128057 8285280842 9582801469	guptafcs@rkgit.edu.in privaifine@rkgit.edu.in patelfec@rkgit.edu.in dh193fcs@rkgit.edu.in privaifbh@rkgit.edu.in aloktfec@rkgit.edu.in	Hobby Council provides the platform to the students to excel in their areas of interest by organizing several innovative events.	All RKGITians	Free
4	Sports Council	Mr. Vikas Tyagi (Co-Convener) Dr. Reeta Chauthan Mr. Sachin Tyagi (IT) Mr. Saurabh Singh	8433042479 7838239771 8376947426 9811469391	vikasfec@rkgit.edu.in reetafish@rkgit.edu.in sachitit@rkgit.edu.in singhifne@rkgit.edu.in	Sports Council organizes various indoor and outdoor tournaments at inter and intra college level through out the year.	All RKGITians	Free

		Ms. Yatika Rastogi	9711123841	mbavtrfba@rkgit.edu.in			
		Mr. Anil Kumar Singh (Convener)	8882275073	aksenfee@rkgit.edu.in	Literary Council focuses on enhancing the communication skills and instilling confidence among students by organizing various competitions/ events.	Free	
		Ms. Shikha Agarwal (Co-convenor)	8010970089	shaelfit@rkgit.edu.in			
		Dr. Manish Kumar Mishra	7982873433	mkn27fsh@rkgit.edu.in			
		Ms. Garima Singhal	7017527205	savvafee@rkgit.edu.in			
		Ms. Neha Singh	9555773622	nehasfee@rkgit.edu.in			
		Besides the above councils, there are several student bodies and clubs which work under SAC. These bodies/clubs are formed keeping in mind the interests of the students like social services, dance, singing, painting, dramatics, photography, speaking and writing skills etc. To fulfill all these requirements and to energize the students SAC supports the Light de Literacy, Birds, Taxila, The Photoholics, Black Illusion, Krystal Clubs, Satyarth, Unwaan and many more clubs and bodies at RKGIT. The details of which are provided below.					

Note: For Organising the events related to First year students the event co-ordinators are nominated.

- 1 Dr. Vineeta Singh
- 2 Dr. Shalini Gupta
- 3 Dr. Sudhir Sharma

DETAILS OF OTHER PROFESSIONAL BODIES / SOCIETIES / CLUBS ETC.

Institute Level

2	Infosys Campus Connect Programme	Mr. Piyush Gupta (Asst. Professor, CSE)	8588832145	piyushfcs@rkgit.edu.in	Infosys, through the Campus Connect program, shares with academia its mature technology training methods, courseware, student project samples.	* 3 rd & 4 th Year students of all branches.	Free
3	Computer Society of India (CSI)	Dr. Sachli Gupta (Overall Coordinator (HOD, CSE) Ms. Nidhi Gupta (Asst. Professor, CSE) Ms. Rinki Tyagi (Assistant Professor, CSE)	9711259749 8447815457	nidhifcs@rkgit.edu.in rinkifcs@rkgit.edu.in	To promote Technical & Professional skills in students by conducting various types of activities like Quiz, Guest Lecture, Paper Presentation etc. at the National level.	All Students of B.Tech, CS,IT are eligible to become member by paying annual charges.	350/-
4	Entrepreneur innovation & incubation (EII)	Co-ordinator Dr. R.K. Yadav (HOD, ECE) Dr. A. K. Singh (MBA) Mr. Vikas Rajput (EN) Mr. Vaibhav Sharma (ECE) Mrs. Chhaya Sharma (CSE) Dr. Hariom Tyagi, (Assoc. Professor, IT) Mr. Arvind Tiwari (ME, 2nd Shift) President Convener	9810319261 9811276227 8588037474 9711155546 9990992390 9759074748 7838047143 9810319261 7838047143	drkyfec@rkgit.edu.in aksrmba@rkgit.edu.in er.vikasrajput@yahoo.com vaibhavshar@gmail.com sharmachhaya25@gmail.com dharift@rkgit.edu.in tarvind87@gmail.com drkyfec@rkgit.edu.in tarvind87@gmail.com	To Promote Entrepreneurial activities in the campus so that they can work as an Entrepreneur. To Promote Entrepreneurial activities in the campus so that they can work as an Entrepreneur.	All Students of B.Tech MBA, B.Pharm and M.Pharm are eligible to become member.	Free
5	ITC	President Convener	9810319261 7838047143	drkyfec@rkgit.edu.in tarvind87@gmail.com	Promote the innovative skills.	All RKGITians	Free

DETAILS OF VARIOUS PROFESSIONAL BODIES / SOCIETIES / CLUBS ETC.

Departmental Level Activity

S. No.	Name of Deptt.	Society/Club/Association/Committee/ Council etc	Name of Faculty Co-ordinator	Mobile No.	E-mail ID	Objective	Eligibility for Membership	Fee (Rs)
1		Departmental Activity Council	Dr. Neena Sharma (Asst. Professor)	9891625092	neena15sharma@gmail.com	To improve personality of students through different extra/co-curricular activities.	Students of B.Tech. I Year.	Free
2	Applied Science & Humanities	Debate Society	Dr. Ritu Sharma (Asst. Professor)	9971001729	ritu5fsh@kgit.edu.in	To make students aware of the current social, cultural, political, economical and technological issues, to organize debate in intra-college as well as inter-college level, to develop the critical, analytical and communication skills of the students.	Students of B. Tech. 1st & 2nd Year	Free
4		Computer Science Students Society (CSSS)	Ms. Nidhi Gupta, (Asst. Professor, CSE)	9711259749	nidhifsc@kgit.edu.in	To organise Technical Quiz, paper presentation, seminar etc.	Students of B.Tech (CSE) of all years.	Free
5	CSE	Center for Cloud Technologies (CCT)	Abhishek Goel (Asst. Professor, CSE)	8375814920	abhishek@kgit.edu.in	To work on virtualization, cloud computing and Big Data.	2nd, 3rd & 4th year students of B.Tech (CSE & IT).	Free
6	IT	LOGIX	Mr. Sachin Tyagi, (Asst. Professor, IT)	8376947426	sachin@kgit.edu.in	To promote Technical & Professional skills in students by conducting various types of activities like Technical Quiz, Guest Lecture, Paper Presentation, Seminar, Technical Poster making and Presentation etc. at department level.	All students of B.Tech IT are eligible to be member of this society by virtue of their affiliation to IT department.	Free
7	EEE	Electrazz	Mr. Anil Kr. Singh (Asst Professor, EN)	8882275073	aksen@kgit.edu.in	To organise Quiz Competition, Technical paper presentation, seminars, poster presentation etc.	All students of B.Tech (EN) of all years.	Free
8	CIVIL	Shaparya	Mr. Dharmajaya Chuhuan (Assistant Prof., Civil)	9458612316	dh193f@kgit.edu.in	To promote Technical & Professional skills in students by conducting various types of activities like Technical Quiz, Guest Lecture, Paper Presentation, Seminar, Technical Poster making and Presentation etc. at department level.	Students of all years Civil	Free
9		Institution of Engineers (India) IE(I)	Dr. Pavan Kr. Shukla	9811820346	pavanfec@kgit.edu.in	To motivate the students to design and implement the electronic circuits for developing the electronic projects by using the recent technologies.	All students of B.Tech (ECE,EN) of all years.	200
10	ECE	SRJAN	Mr. Abhinav Bansal	9212605932	abhin@kgit.edu.in	The Department provides the arena to the students to make hardware circuits, components and projects by using the latest technology.	All students of B.Tech (ECE) of all years.	FREE
11		Association of Electronics and Communication Engineers - (AECE)	Dr. Pavan Kr. Shukla	9811820346	pavanfec@kgit.edu.in	To organize technical quiz competition, poster presentation, seminars, workshops related to emerging domains in ECE	All students of B.Tech (ECE) of all years.	FREE
12		SAE Collegiate Club, RKGIT (Yantrikam Society)	Mr. Neeraj Kumar Prasad (Asst. Prof.) / Ms. Priya / (Asst. Prof.)	9850373975 7011387462	neerajkumarprasad@gmail.com priyafec@kgit.edu.in	Under SAE Club - RKGIT, students get an opportunity to design & fabricate R C Plan, Water Rockets, Air Glider for inter-college and intra-college competitions organised separately at national level.	All students of B.Tech ME & EEE of all years.	Free
13	ME	Flying Club, RKGIT (Yantrikam Society)	Mr. Neeraj Kumar Prasad (Asst. Prof.)	9850373975	neerajkumarprasad@gmail.com	Under FLYING Club - RKGIT, students get an opportunity to design & fabricate different types of robots for various competitions at inter-college and intra-college level.	All students of B.Tech.	Free
14		Orion Robotic, RKGIT (Yantrikam Society)	Mrs. Priya Sharma (Asst Professor, ME)	7011387462	priyafec@kgit.edu.in			

15	Academic Council	Dr. Manjusha Goel (Asst. Prof., MBA)	9811651235	mgmba@hgt.edu.in	Improve the Academic Excellence of students	All Students of MBA	Free
16	Student Activity Council	Mr. Nishi Padak (Asst. Prof., MBA)	9990413429	np.arnable@gmail.com	Student Welfare & Nurturing Personality through extra-curricular activities	All Students of MBA	Free
17	Corporate Resource Mgt. Council	Mr. Harsh Mohan Sharma (Asst. Prof., MBA)	9210854214	harshs88@gmail.com	Establish the Industry Institute Interaction for practical exposure of the students and accelerate placement count.	All Students of MBA	Free
18	Research & Development Council	Dr. Ashish Kumar Singh (Asst. Prof., MBA)	9811276227	ashishs80@gmail.com	To improve R&D in students & faculty members.	All Students of MBA	Free
19	Student Monitoring Council- Counselors	Dr. Manjusha Goel (Asst. Prof., MBA) 1st Year Mr. Harsh Mohan Sharma (Asst. Prof., MBA) (2nd year)	9811651235 9210854214	mgmba@hgt.edu.in harshs88@gmail.com	To monitor the overall performance of students through management academic aspects	All Students of MBA	Free
20	Professional Membership (All India Management Association, Chaziabad Management Association)	Dr. Ashish Kumar Singh (Asst. Prof., MBA)	9811276227	ashishs80@gmail.com	To provide students of professional membership and corporate exposure	All Students of MBA	* AIMMA (Rs 1003 annually) * GMA (Rs 450 annually)
21	Pharmaware Club	Dr. Monika Sachdeva (Principal, Pharmacy)	982945609	cuprkg004@gmail.com	To publish a bimonthly e-news letter 'PHARMWARE' to create awareness regarding health related issues.	All Students of B.Pharm & M.Pharm	Free
22	Hobby Club	Dr. Munendra M. Varshney, (Asst. Professor, Pharmacy)	9711899497	cuprkg004@gmail.com	To conduct various sports activities & other extra curricular activities.	All Students of B.Pharm & M.Pharm	Free

ANTI RAGGING POLICY **AICTE/UGC REGULATIONS AS PER THE** **DIRECTIVE OF THE SUPREME COURT**



RAGGING

Clause 3: What constitutes Ragging:

Ragging constitutes one or more of the following acts:

- a) any conduct by a student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b) indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c) asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d) any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e) exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- f) any act of financial extortion or forceful expenditure burden put on a fresher or any other student;
- g) any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts; gestures, causing bodily harm or any other danger to health or person;
- h) any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i) any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing of power, authority or superiority by student(s) over any fresher or any other student.

Clause 7 : Action to be taken by the Head of the Institution:

On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of the Institution shall immediately determine if

“All power is within you; you can do anything and everything.” –Swami Vivekanand.

a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging committee authorized by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following namely:

- i) Abetment to ragging;
- ii) Criminal conspiracy to rag;
- III) Unlawful assembly and rioting while ragging;
- IV) Public nuisance created during ragging;
- V) Violation of decency and morals through ragging;
- VI) Injury to body, causing hurt or grievous hurt;
- VII) Wrongful restraint;
- VIII) Wrongful confinement;
- IX) Use of Criminal Force;
- X) Assault as well as sexual offences or unnatural offences;
- XI) Extortion;
- XII) Criminal trespass;
- XIII) Offences against property;
- XIV) Criminal intimidation;
- XV) Attempt to commit any or all of the above mentioned offences against the victim(s);
- XVI) Threat to commit any or all of the above mentioned offences against the victim (s);
- XVII) Physical or Psychological humiliation;
- XVIII) All other offences following from the definition of "Ragging";

provided that the Head of the Institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal Officer of the affiliating University, to which the Institution is an affiliated Institution.

Clause 9: (Sub Clause 9.1)

Administrative Action in the Event of Ragging:

The Institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed hereinunder:

- (a) The Anti-Ragging Committee of the Institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- (b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award to those found guilty one or more of the following punishments, namely:
 - I. *Suspension from attending classes and academic privileges;*

"Your most unhappy customers are your greatest source of learning." –Bill Gates

- II. *Withholding/withdrawing scholarship/fellowship and other benefits;*
- III. *Debarring from appearing in any test/examination or other evaluation process;*
- IV. *Withholding results;*
- V. *Debarring from representing the Institution in any regional, national or international meet, tournament, youth festival etc.;*
- VI. *Suspension/expulsion from the hostel;*
- VII. *Cancellation of admission;*
- VIII. *Rustication from the Institution for a period ranging from one to four semesters;*
- IX. *Expulsion from the Institution and consequent debarring from admission to any other institution for a specified period;*

provided that where the persons committing or abetting the act of ragging are not identified, the Institution shall resort to collective punishment.

- (c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - I) In case of an order of an Institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;
 - II) In case of an order of a University to its Chancellor.

REGULATIONS/INSTRUCTIONS FOR BANNING RAGGING & ANTI-RAGGING MEASURES AT RKGIT

1. Aim

To root out ragging in all its forms from the Institute by instituting stringent anti-ragging measures and provisions for strict punishments to defaulters.

2. Terms of Reference

- (a) Supreme Court Orders
- (b) UP Govt order dated 26 March 2009
- (c) UGC Regulations and Guidelines
- (d) AICTE Circular No.F.S.No-37-3/Legal/Approval/2009 dt.01.07.2009
- (e) AKTU Letter No. UPTU/KUS.KA./2015/61685-86 dt.23.07.2015

3. Prohibition of Ragging

- (a) Ragging within the Institute Campus including its Departments and Hostels is strictly prohibited.
- (b) Ragging in any form is prohibited also in the private lodges/buildings or any place where the students are staying.
- (c) No person including students / staff / faculty shall participate or abet or propagate ragging in any form whosoever.

“Failure comes only when we forget our ideals, objectives and principles.”
–Jawaharlal Nehru.

4. Punishments

Ragging is a cognizable offence under the law and the punishments to be meted out have to be exemplary and justifiably harsh to act as a deterrent. It may include:-

- (a) Cancellation of admission, suspension, rustication or expulsion from the Institute/ Hostel.
- (b) FIR with the police and arrest.
- (c) More severe punishment where justified, such as, fine / imprisonment etc.
- (d) Collective punishment may be imposed where involved persons are not identified.

5. Measures for Curbing Ragging

(A) Before Admission

- (i) The Advertisement for Admissions will clearly mention:-
“Ragging is totally banned in the Institute and anyone found guilty of ragging and/or abetting ragging will be appropriately punished.”
- (ii) Admission Prospectus & Admission letters will also have full text of Anti-Ragging Regulations.
- (iii) Application Form and especially the Registration Form at the time of registration for a Semester will require two Affidavits on Rs.10.00 stamp paper each, duly notarized, one signed by the student and the other signed by the parent. Drafts of the Affidavits are given at the Institute website.
- (iv) A student will not be admitted/registered until the Affidavits mentioned in para 5(A) are submitted.
- (v) Students allotted Hostel accommodation are required to submit two copies of details of parents and local guardian along with their photographs in the prescribed format. Students will not be registered and assigned hostel seat until the above documents are submitted at the time of registration for the Hostel.
- (vi) Create awareness through wide spread publicity - posters, leaflets etc. among the students, parents and guardians before start of the academic session. The posters and banners etc will be displayed at-least 10 days before the start of the semester in all prominent places including Hostels, Cafeterias and common activity areas and entry points.

(B) After Admission

(a) Special advice to Freshers

- (a) Freshers should not hesitate or feel shy of reporting any incident of ragging either as a victim or as a witness.
- (b) Freshers should move in groups. They may resist individually or collectively any attempt by seniors towards bullying or ragging and also immediately report to any of the authority whose contact numbers are available in this manual.
- (c) The important contact numbers should be entered and saved in their respective mobile phones.

(b) Anti-Ragging Complaint Boxes

Anti-Ragging Complaint Boxes have been placed in selected areas in the Institution and the Hostels for students who may drop in their complaints on any incident of ragging which has not otherwise been reported, for immediate necessary action.

(c) Important Emergency Contact Nos.

(i)	Dr. D.R. Somashekar, Director	9582900185
(ii)	Dr. Vikesh Kumar, Director (Academics)	8650001166
(iii)	Mr. H. G. Garg, Dean Student Welfare & Chief Proctor	9582945606
(iv)	Dr. Poonam C. Kumar, HOD AS&H	9582945611
(v)	Dr. Puneet C. Srivastava, Dean 2nd shift	9582945399
(vi)	Dr. Vibhuti Tyagi, HOD MBA	8588831328
(vii)	Dr. Pavan Kr. Shukla, Chairman, SAC	9811820346
(viii)	Dr. Mamta Goel, Chairperson, Women Cell	7678355660
(ix)	Dr. Vishwanath Agrahari, Assoc. Prof, Pharmacy	9871229177
(x)	Help Line no. (Control Room)	7838982666

(d) Anti-Ragging Control Room

The Control room has been established in 'B' Hostel (Patel Bhawan) and will be operative round the clock. Any one of the following may be contacted:

S.No.	Name	Designation	Contact No.	Remark
1	Mr. Ajit Sinsh Rathore	Asstt. Prof. ECE	9897343901	Faculty Convener Control Room
2	Mr. Akash Goel	Asstt. Prof. CSE	9634299282	Faculty Co-convener Control room
3	Mr Alok Kumar Singh	Warden 'B' hostel	9821568630	Coordinator Control Room
4	Mr. Rajnish Kr. Pandey	Warden 'C' hostels	9582991858	-
5	Mr. Munna Kr. Mahato	Warden 'F' hostel	9582945632	-
6	Mr. Akhilesh Kumar	Warden 'AC' hostel	9582945631	-
7	Sonu Yadav	Caretaker 'D' & 'E' hostels	9643632205	-
8	Mr. Gajendra Kumar	Caretaker 'B' & 'C' hostels	9758965479	-
9	Control Room no.	Mobile no.	7838982666	-

(e) Apex Monitoring Body - Anti-Ragging

The Apex Monitoring Body consisting of following persons has been formed for monitoring the activities of Anti-Ragging Squads, Control Room, Anti Ragging Committee and to decide appropriate punishment/penalty in each case referred to it :

“If you judge people you have no time to love then.” –Mother Teresa

S.No.	Name	Designation	Contact No.
1	Dr. D.R. Somashekar	Director	9582900185
2	Dr. Vikesh Kumar	Director (Academics)	8650001166
3	Mr. H.G. Garg	Dean (SW) & Chief Proctor	9582945606
4	Dr. Monika Sachdeva	Principal Pharmacy	9818443661
5	Dr. Poonam C. Kumar	HOD AS&H	9582945611
6	Dr. Vibhuti Tyagi	Professor & Head MBA	8588831328

All matters relating to ragging will be reported to the Apex Monitoring Body.

(f) Anti-Ragging Committee

S.No.	Name	Designation	Contact No.
1	Dr. D.R. Somashekar	Director, Chairman	9582900185
2	Dr. Vikesh Kumar	Director (Academics)	8650001166
3	Mr. H. G. Garg	Dean Student Welfare, Member	9582945606
4	Mr. Vipin Kumar	City Magistrate Ghaziabad, Member	9125181737
5	Mr. Avnish Kumar	C.O. 2nd, Sihani Gate, Member	9643322907
6	Mr. Nand Kishore	Media Person, Member	9560619296
7	Ms. Nitesh Tomar	NGO, Member	9310103135
8	Dr. Poonam C. Kumar,	HOD, AS&H, Member	9582945611
9	Mr. Munna Kr. Mahto	Warden, Member	9582945632
10	Mrs. Shweta Sharma	Warden, Member	9582945619
11	Mr. Praveen Mittal	Parent, Member	9319577666
12	Mr. Pankaj Sharma	Parent, Member	9412825698
13	Mr. Abhijeet Singh – CE	Student-IV year, Member	7906374716
14	Mr. Abhay Pandey – CSE	Student-IV year, Member	938895203
15	Mr. Harsh Kaushik – CE	Student-IV year, Member	6388664121
16	Mr. Anant Pratap Singh – CSE	Student-IV year, Member	8077458550
17	Ms. Niharika Rai – CSE	Student-IV year, Member	8851350541
18	Ms. Shweta Singh – B. Pharma	Student-IV year, Member	8443331864
19	Mr. Prashant Singh – CSE	Student-III year, Member	9305854139
20	Mr. Srikar Sundaram – ECE	Student-III year, Member	8709009827
21	Ms. Somya Agarwal – CSE	Student-III year, Member	7668785560
22	Ms. Lipakshi Kashyap – CSE	Student-III year, Member	8630119732

- (i) This Committee will be fully responsible to ensure that no incident of ragging takes place and will also monitor that the instructions are followed scrupulously.
- (ii) The Committee will also maintain vigil and ensure that the Anti-Ragging Squads carry out their functions properly.

(g) Anti-Ragging Squad

List of members of Anti-Ragging Squad and their Telephone numbers are given below:

S.No.	Name	Designation	Status	Mobile No.
1	Dr. Puneet C. Srivastava	Dean EII	Convenor	9582945399
2	Dr. Vibhuti Tyagi	Professor & Head MBA	Member	8588831328
3	Dr. Lalit Kr. Saraswat	Professor, CSE	Member	9717395658
4	Dr. Prag Singhal	Professor, AS&H	Member	9999056894
5	Dr. Ashok Kr. Yadav	HOD, CE	Member	8285423046
6	Mr. Abhinav Agarwal	Assoc. Prof. Pharmacy	Member	9410683982
7	Mr. Pankaj Sharma	Asstt. Prof., ME	Member	9891399274
8	Mr. Anuj Kumar	Asstt. Prof., ECE	Member	9891156384
9	Mr. Kunal Lala	Asstt. Prof. ECE	Member	9953768760
10	Mr. Alok Tyagi	Asstt. Prof., EEE	Member	9582801469
11	Mr. Anand Kr. Dubey	Asstt. Prof., EEE	Member	9582813434
12	Mr. Vaibhav Sharma	Asstt. Prof., ECE	Member	9711155546
13	Mr. Dharambeer Singh	Asstt. Prof. CSE	Member	9811178033
14	Mr. Prince Gupta	Asstt. Prof. CSE	Member	9540226501
15	Mr. Akhilesh Kumar	Warden, AC Hostel	Member	9582945631
16	Mr. Rajnish Kr. Pandey	Warden, 'C' Hostel	Member	9582991858
17	Mrs. Shweta Sharma	Warden, Sr. Girls Hostel	Member	9582945619
18	Mrs. Sonia Singh	Warden, 1st Year Girls Hostel	Member	9625650510

On the report of Anti-ragging Squad(s) or any other person who witnesses the incident of ragging or on the complaint of any fresher student, immediate action will be taken by the Apex Monitoring Body which in turn will decide appropriate punishment from the list of punishments in the Regulations.

The Anti Ragging Squads will also be formed at the Department level and for hostels separately.

6. Instructions specific to Hostels

- The hostels for the fresher students will be in separate hostel blocks and entry into the freshers hostel will be manned by security staff round the clock.
- No one, particularly the senior students, will be permitted to enter the fresher's hostel at any time. Similarly, fresher students will not be permitted to visit hostels of senior students.

“Strength does not come from winning. Your struggles develop your strengths. When you go through hardship and decide not to surrender, that is strength.”
–Mahatma Gandhi

The responsibility for ensuring the above instructions will be of the security guard/guards/ Hostel staff on duty in the freshers' hostels. Responsible security guards will be detailed by the Security officer / supervisor.

- (c) All fresher students will report back in their respective hostel rooms latest by 09:30 PM.
- (d) All senior hostel students will be in their respective hostels latest by 10:00 PM.
- (e) Proper attendance of hostel students both freshers & seniors will be taken at 9:30 PM and 10:00 PM respectively, every day by the respective Wardens and the attendance report will be submitted to the Anti-Ragging Control Room and the Chief Warden on the next working day.
- (f) All hostel students will abide by the Hostel Rules in addition to the Anti-Ragging Regulations/ instructions.
- (g) The Day Scholars will not be permitted in the hostels unless specifically allowed for valid reasons by the Chief Warden. The Day scholars are also not permitted inside the campus after 8 PM. Any violation may attract heavy penalty / disciplinary action.

7. Proctorial Board

The Proctorial Board will consist of faculty members to ensure proper order and discipline in the campus. The members of the Proctorial Board are as under:

S.No	Name	Designation/Department	Position	Contact No.
1	Shri H.G. Garg	Dean (SW)	Chief Proctor	9582945606
2	Dr. Puneet C. Shrivastava	Dean EII	Member	9891886368
3	Dr. Sanjeev Goyal	Prof, A S& H	Member	9313130034
4	Dr. Pavan Kumar Shukla	Prof., ECE	Member	9811820346
5	Dr. Amit Singhal	Professor & HOD CSE (Allied branches)	Member	9999243566
6	Dr. Mamta Goel	Professor, A S& H	Member Secretary	9899903170
7	Dr. Himani Mittal	Assoc. Prof., ECE	Member	9810916781
8	Dr. Vishwanath Agrahari	Assoc. Prof. Pharmacy	Member	9871229177
9	Mrs. Ritu Agarwal	Assoc. Prof., IT	Member	9818400119
10	Dr. Sanjay Singh	Asstt. Prof., AS&H	Member	9837451209
11	Mr. Alok Tyagi	Asstt.Prof , EEE	Member	9582801469
12	Mr. Arvind Tiwari	Asstt.Prof, ME	Member	7838047143
13	Ms. Nishi Pathak	Asstt. Prof., MBA	Member	9990413429
14	Ms. Pooja Vajpayee	Asstt Prof., CSE	Member	9953884726
15	Mr. Anuj Kumar	Asstt Prof., ECE	Member	9582945601
16	Mr. Anil Kumar Singh	Asstt. Prof., EEE	Member	8882275073
17	Mr. Vikas Tyagi	Asstt. Prof., CE	Member	8057693470
18	Mr. Harsh Mohan Sharma	Asstt. Prof., MBA	Member	9210834214

“Education is the most powerful weapon which you can use to change the world.” –Nelson Mandela

8. Action Procedure

- (a) Any incident of ragging noticed by Anti Ragging Squad(s) or a Patrol Party or by any Faculty member, Staff or Student will be promptly reported to Anti Ragging Control Room which will work round the clock.
- (b) The Anti Ragging Control Room will in-turn report the matter to the Apex Monitoring Body immediately.
- (c) Depending upon the gravity of the matter and the urgency involved, the Apex Monitoring Body may take immediate action in the matter which may include:
 - 1. Sending reinforcement or any medical help, if required.
 - 2. Suspension from attending classes.
 - 3. Debarring from appearing in any test/examination or other evaluation process.
 - 4. Withholding results.
 - 5. Withholding/withdrawing scholarship/fellowship and other benefits.
 - 6. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - 7. Suspension/expulsion from the hostel/Institute.
 - 8. Cancellation of Admission.
 - 9. Rustication from the Institution for a period ranging from 1 to 4 semesters.
 - 10. Expulsion from the Institution and consequent debarring from admission to any other Institution.
 - 11. The Anti Ragging Committee will examine the matter which has been reported to it and recommend appropriate penalty/punishment against the delinquent student(s) for decision of the Apex Monitoring Body. **The decision of the Apex Monitoring Body in all matters of ragging will be final** (Wherever required the Apex Monitoring Body may report the matter to Civil Police or the Distt. Administration or lodge an FIR etc).

In appropriate cases where it is not expedient to wait for the report/recommendation of the Anti Ragging Committee, the Apex Monitoring Body, will be competent to award any punishment to the delinquent student(s).

“If I have the belief that I can do it, I shall surely acquire the capacity to do it even if I may not have it at the beginning.” –Mahatma Gandhi.

ON Rs. 10/- NON-JUDICIAL STAMP PAPER
On Rs. 10/- or more NON-JUDICIAL STAMP PAPER

HOSTEL UNDERTAKING

I _____ S/O, D/O Mr. / Mrs. _____, Roll No. _____, a student of _____ Course _____ Branch, do hereby solemnly affirm and state as under:

1. That I have applied for admission to the College Hostel. I am fully aware of the Hostel Rules as well as Instructions and will abide by the same. I also undertake to comply with the following instructions:
 - a) I will claim my hostel security only at the end i.e. after four years in case of B.Tech & B.Pharm, and 2 years in case of MBA & M.Pharm students.
 - b) I will not use electrical appliances, such as, electric kettle, heater, iron, immersion rod, CD player, DVD etc and if I am found using any of these items, I may be fined Rs. 1000/- (Rupees One thousand) at the first instance, and may be expelled/suspended from the hostel if found using any of these items for the second or subsequent time(s).
 - c) If I break or damage any electrical appliances, switch board or any other article or property of the hostel, I will pay the total cost of the material and a fine of Rs. 1000/- or / and any other penalty as decided by the Competent Authority.
 - d) I will not leave the hostel without prior written permission of the Warden / Chief warden and return to hostel before the prescribed date and time. While going out of the Hostel, I will carry my Hostel Card/ College ID Card.
 - e) I will not allow any Day Scholar or outsider in my room and in case of violation I may be fined Rs. 1000/- for the first time and in case of second or subsequent violation, I will be liable for suspension / rustication from the hostel. Further, a fine of Rs. 2000/- may also be charged from the Day Scholar or the outsider called by me.
 - f) I am aware of the law prohibiting ragging – UGC / AICTE regulations on curbing the menace of ragging in higher education Institutions, 2009 and the directions of the Supreme Court. I am also aware of the Regulations as to what constitutes ragging and duly undertake not to indulge, directly or indirectly, in any ragging activity in the hostel(s) or College campus or outside in any form whatsoever. In case of any violation, I will be liable for severe punishment / penalty as per the provisions of the UGC / AICTE Regulations or as per law in force.
 - g) I will follow all COVID-19 related instructions issued by the Government/AKTU/ Institute/Local Administration from time to time; I will wear mask, wash hands with soap/ sanitizer regularly and maintain social distancing besides following all such precautions / instructions as directed by the competent authority.
 - h) I hereby affirm that I have not been expelled or debarred from admission by any University / Institution / hostel in the Country on account of being found guilty of

“Take risk in your life, if you win, you can lead! if you loose, you can guide.”
–Swami Vivekananda

abetting, or being part of a conspiracy to promote ragging; and further affirm that in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

- i) I will keep my room and the common areas in the hostel clean; observe all precautions for proper hygiene and sanitation and make my room available for inspection as and when required by the warden / Chief warden.
 - j) I undertake to attend all the classes and keep my attendance above 75% at all times. In case I stay back in the hostel without any valid reason while the classes are going on, I will be liable for suspension from the hostel/college or/and for any other penalty or fine as decided by the Competent Authority.
 - k) I will not prepare / cook any type of food in the hostel. I will also not carry food or the mess utensils inside the hostel. I am also aware that non vegetarian food is prohibited in the hostel/Mess/Campus.
 - l) I will not mis-behave with the warden, hostel or mess staff or with any student or other person.
 - m) I will not indulge in gambling, Smoking, consuming liquor, Narcotic drugs or any other intoxicant in any form whatsoever.
 - n) I will not keep, carry or use fire arm or any other weapon in the hostel/College premises.
 - o) I will not bring any vehicle (four wheeler / two wheeler) inside College Campus without prior written permission of Dean (SW) / Chief Proctor.
 - p) I will not spoil the wall, almirah, door, window or any property of the hostel/College.
 - q) I will neither celebrate my birthday party nor take part in any birthday party in the hostel or Campus after the dinner timing. Use of violence in all forms is totally prohibited and its violation will attract severe penalty / punishment.
2. That I will abide by the hostel rules / College disciplinary code/policies/orders/instructions, issued from time to time. I fully understand that in case of violation, I may be imposed heavy penalty which may include my expulsion/suspension/rustication from the hostel/ College.

Declared this on of 20—— at Ghaziabad (U.P.).
(Date) (Month)

(Deponent)

Mob No.

Date:

Note: To be attested by a notary or the oath commissioner

“Difficulties in your life do not come to destroy you, but to help you realize your hidden potential and power, let difficulties know that you too are difficult.”

–Dr. APJ Abdul Kalam.

UNDERTAKING BY PARENT(S)

I am the father/mother/legal guardian of.....
who is a student of B.Tech/MBA/ B.Pharm.....year.....Semester (Legal
Guardian may also sign where the Parents are not alive).

2. I understand the need of discipline among the students in educational Institutions and have properly briefed my Ward on the following points:

- a) To remain punctual and attend all the classes including the Practicals. In case of short attendance (less than 75%) my Ward will be debarred from appearing in the Sessional as well as the Semester examinations.
- b) In case of failure of my Ward to report in time, fine will be imposed @ Rs.100/- per day for the first three days and Rs. 250/- for each day of absence after 3rd day upto one week. The student reporting after one week may be debarred from attending classes unless there are compelling and convincing grounds to justify such absence.
- c) To follow the 'College Dress Code' and carry I Card/Hostel Card, as the case may be, while moving inside or outside.
- d) To take part in co-curricular/extra-curricular activities to be organized in the College from time to time.
- e) Not to indulge in bunking of classes. In case my Ward does not attend the classes or indulges in mass bunk, heavy fine/penalty may be imposed and he/she may be debarred from attending the subsequent classes.
- f) Not to allow any outsider, including a day Scholar, to reside in the Hostel after 8:00 pm without prior written permission (This will be applicable only to the students living in Hostels).
- g) Not to remain out of the Campus after 10 p.m. (in the case of boys Hostellers) and 7 p.m. (in the case of girls Hostellers).
- h) Not to leave the College Campus when the Classes are in progress, and my Ward will go to the home town only during the declared holidays with prior permission.
- i) Not to indulge in any ragging activity and in case my Ward is found involved, directly or indirectly, in any such activity, action as provided under the law, will be taken against him/her.
- j) Not to cause any loss or damage to the College or hostel property and in case my Ward is found involved in any such activity, penalty as deemed appropriate, may be imposed.
- k) Not to indulge, directly or indirectly, in strike, mass protest or any other undesirable activity which may amount to indiscipline.

“Education is not the learning of facts, but the training of the mind to think.”
–Albert Einstein.

- l) Gambling/Consumption of Liquor/Smoking or using any other intoxicant in the College Campus/ hostels is totally prohibited, and any violation may invite severe penalty which may extend upto expulsion/suspension from the Hostel / College, as the case may be.
- m) To scrupulously follow the Rules/Regulations/Policies/Orders/instructions issued by the Institute/University/Govt. or any other Authority, from time to time, and will not indulge in any act of indiscipline whatsoever.

I hereby undertake that my Ward shall abide by the Institute 'Disciplinary Code' and the Hostel Rules (in case of hostellers). In case of any violation, action as deemed appropriate may be taken against my Ward.

Date

Signature.....

Place.....

Name

Relation with student

Address

.....

.....

.....

Contact No.

Email Id.....

Note:- In-applicable portions may be deleted. The undertaking is to be signed by the parents or Legal Guardian (in case both parents are not alive) and will be submitted to the Institute at the time of Registration.

“To succeed in your mission, You must have single minded devotion to your goal.” –Sarojini Naidu

Women Cell

The Institute has a women Cell to redress grievances relating to sexual harassment under the supervision of Dr. Poonam C. Kumar, HOD, Applied Science & Humanities as its Chairperson. Some of the important aspects relating to the Women Cell and the complaints Committee are mentioned below:

Objectives

1. To comply with the direction of the Hon'ble Supreme Court in the case of sexual harassment at the work place.
2. To bring change in behaviour and attitude for prevention of sexual harassment at the work place.

What Constitutes Harassment?

- 1) Verbal, non-verbal, or physical conduct such as loaded comments, remarks or jokes, letters, phone calls or through e-mail or any other communication mediums, gestures, showing of pornography, lurid stares, physical contact or molestation, stalking, etc.
- 2) Forcible physical touch or molestation, Eve teasing, innuendos and taunts, physical confinement against one's will and any other act or omission to impinge upon one's privacy.
- 3) Persuading and stalking former girl friends.
- 4) Gossiping and spreading information about a woman's private life.
- 5) Ridiculing a woman on the basis of her colour, ethnicity, dress or physical appearance.

Anyone found indulging in such activities may face following disciplinary actions:

1. Debarring entry into hostel/campus.
2. Debarring from holding posts.
3. Suspension from the College / hostel.
4. Expulsion from the Institution.
5. Stopping of increment / promotion (in case of employees only).
6. Any other action as per discretion of the Competent Authority. In appropriate cases Police/ Civil authorities may also be approached.

COMPLAINTS COMMITTEE

S. No.	Name of Faculty	Designation / Department	Status	Contact No.	Email Address
1	Dr. Mamta Goel	Professor AS&H	Chairperson	9899903170	mamtafsh@rkgit.edu.in
2	Dr. Archana Gupta	NGO Representative	Member	9910623934	Drarchanagupta14041972@gmail.com
3	Dr. Manjusha Goel	Asst. Prof. MBA	Member	9811651235	mgmbafba@rkgit.edu.in
4	Ms. Geetika Mehta	Asst. Prof. B.Pharm	Member	8284826599	geetikaintouch@gmail.com
5	Mr. Arvind Tiwari	Asst. Prof. ME	Member	7838047143	arvinfme@rkgit.edu.in
6	Ms. Aakarshika Srivastava	B.Pharm 3rd year	Member	7081195030	akarshikasrvstv@gmail.com
7	Ms. Sneha Nigam	EEE 2nd year	Member	9696533417	Snehanigam27@gmail.com

Email Id : womencell@rkgit.edu.in

“Without action, you aren't going anywhere.” –Mahatma Gandhi

GRIEVANCE REDRESSAL MECHANISM

A Grievance Redressal Committee consisting of following persons is existing in the Institute for redressal of grievances of the faculty, staff and the students:

S.No.	Name	Position	Contact No.
1	Dr. D.R. Somashekar, Director	Chairman	9582900185
2	Dr. Vikesh Kumar, Director (Academics)	Member	8650001166
3	Shri H.G. Garg, Dean Student Welfare	Member	9582945606
4	Dr. Puneet C. Srivastava, Dean EII	Member	9582945399
5	Dr. Vibhuti Tyagi, HOD, MBA	Member	8588831328
6	Dr. Poonam C. Kumar, HOD, AS&H	Member	9582945611
7	Dr. Pavan Kumar Shukla, Professor, ECE	Member	9811820346
8	Dr. Lalit Kr. Saraswat, Professor, CSE	Member	9717395658

Apart from the above Grievance Redressal Committee at the Institute level there is also a 'Women Cell' in the Institute and the complaints relating to sexual harassment may be addressed to the Women Cell for appropriate action.

“Don’t take rest after your first victory, because if you fail in second, more lips are waiting to say, that your first victory was just luck.” –Dr. APJ Abdul Kalam.

DISCIPLINARY CODE FOR STUDENTS

(A) Code of Conduct

The reputation of an Institute depends solely on the performance of its students, not on buildings, equipments, structures etc. The students of an Institute are known not only by their performance in academics but also by their conduct which is an integral part of personality.

Every student shall conduct himself/herself in a manner befitting his/her association with the Institute. He/she is expected not to indulge in any activity which is likely to bring down the prestige of the Institute. He/She should also show due respect and courtesy to the teachers, Wardens, Staff and employees of the Institute, and good behavior with fellow students. Due attention and courtesy is to be paid to visitors of the Institute and residents of the Campus. **In order to make the Institute feel proud of its students, the following code of conduct is expected of the students:**

- a) They should behave, dress and project their image like dignified, respectable citizens of the Country.
- b) They should develop a sense of belongingness to the Institute. Keep it clean and create a congenial environment conducive for studies.
- c) The students must be regular and punctual in their classes/studies.
- d) They must observe discipline in all activities, studies as well as other ones related to their stay in the College / Hostel (Indiscipline attracts punishment).
- e) They should read the notices regularly so as not to miss any important information.
- f) Their actions must reflect respect for the Faculty and inculcate a spirit of fellow- feeling and mutual respect among themselves.
- g) They must observe silence in the classes/library and avoid making noise. They must observe punctuality in the classes and the Library so as to avoid unnecessary disturbance.
- h) **Considering the requirement of energy saving, all lights, fans and other electric appliances should be switched off when not in use.**
- i) The students must not write on walls etc. or make undesirable sketches on the Walls/ Furnitures/ doors etc.
- j) The students should avoid wastage of water and food.
- k) Drug is a serious health hazard. Students should not take narcotic drugs or consume liquor or intoxicants in any form.
- l) The students shall keep their parents informed regularly about their performance in studies. They should also make payment of Institute/Hostel dues well in time.
- m) No student shall be discriminated on the basis of religion, region, caste, colour, race or sex etc.
- n) In order to become good professionals, students should observe professional ethics.
- o) A student will be admitted to a semester examination if he/she has attended regularly the prescribed course of study for the relevant semester and has attended not less than 75% of total number of classes. **This requirement shall be mandatory for each course of study.**

“Its not about how much you do, but how much love you put into what you do that counts.” –Mother Teresa.

(B) Disciplinary Code

3. Ragging is a cognizable offence and is totally prohibited. Any incident of Ragging will be dealt with severely (elaborate instructions exist in this regard). All students are required to submit an affidavit in the prescribed format.
4. **The following acts or omissions shall tantamount to gross violation of the 'Disciplinary Code' and be liable for disciplinary action:**
 - a) Furnishing false information or statement in the application form for admission/or registration or for award of scholarship, etc.
 - b) Furnishing false statement to the Disciplinary Committee or will-fully withholding information relevant to an enquiry, or suppression of any information, details or document(s) from any Committee or Authority competent to ask for such information, details or documents.
 - c) Physical or mental harassment of Freshers through physical contact or oral abuse, etc.
 - d) Getting involved in a brawl or fight with persons outside the Institute, either alone or in a group.
 - e) Willfully damaging or stealthily removing any property belonging to the Institute, hostel or fellow student(s).
 - f) Possession, consumption or distribution of alcoholic drinks or any kind of narcotic drugs or any other intoxicant(s).
 - g) Organizing or participating in any group activity, except purely academic or scientific, in company with others in or outside the campus without prior permission of the concerned HOD/Dean/Director.
 - h) Mutilation or unauthorized possession of library books (separate library rules exist which shall be binding on all students).
 - i) Not co-operating with faculty, Staff, Warden or the Security personnel investigating a potential disciplinary issue.
 - j) Resorting to noisy and **unseemly** behaviour, disturbing studies of fellow students.
 - k) Disturbing in drunken state or otherwise an Academic event or a students function or any other event in or outside the Campus.
 - l) Displaying lack of courtesy and decorum, resorting to indecent behaviour any where within or outside the Campus.
 - m) Not intimating his/her absence to the Warden of the hostel before leaving Campus (elaborate hostel rules exist which shall be binding on all students living in hostels).
5. **No student shall indulge in any of the following activities:**
 - a) Spitting in or near the Campus/Hostels;
 - b) Smoking;
 - c) Any form of gambling;
 - d) Rowdyism and rude behaviour;
 - e) Casteism, Communalism or the practice of untouchability;
 - f) Use of liquor, drugs or any other intoxicants;

“Let us pick up our books and pencils. They are our most powerful weapon.”
–Malala yousafzai

- g) Bursting of crackers or splashing of colours in or around the Campus/Hostels;
 - h) Use of violence which includes physical or sexual abuse, bullying or ragging;
 - i) Groupism of any kind that would distort the harmony in the Hostels or the Institute.
6. Students should not loiter along the verandahs or crowd in front of the offices or the Campus roads. Students should refrain from sitting on places, such as, parapets, stairs, footpaths etc.
 7. **Students are not permitted to use mobile phones in the class room, Library, Labs, Computer Centre, Examination Hall, etc.**
 8. Students are prohibited from indulging in anti-institutional, anti-national, anti-social, communal, immoral or political expressions within or outside the Campus or the hostels premises.
 9. Possession or use of weapons, explosives or anything that may cause injury/damage to the life or limb or body of any human being or property, is prohibited.
 10. The students charged with criminal offence or under suspension shall not enter the Campus without permission of the Competent Authority.
 11. Unauthorised entry of outsiders in the Campus as well as the hostels is prohibited. The students shall not bring any outsider inside the Institute or the hostels without prior permission of the Competent Authority.
 12. Students shall only use the waste-bins for dispensing waste materials within the Campus including class rooms, hostels, offices, canteen and messes etc.
 13. Rash or negligent driving of vehicles in the Institute's premises is prohibited.
 14. Using any kind of unfair means in class tests, Sessionals or the end Semester examinations.
 15. Taking part in strike or mass protest or defying any order of the Institute's Authority.
 16. Disrespect towards any religion, Caste, race, Culture or Community.
 17. Indecent behaviour towards females by way of gestures, comments or physical advancement, whether inside the Institute/hostels or outside.
 18. Association with any anti-national activities, organization, group or person(s).
 19. Showing disrespect towards 'National Flag' or 'National Anthem', in any manner.
 20. Tampering with or damaging any safety norms, equipment, building, vehicle or property of the Institute.
 21. Non payment of dues of any kind by the stipulated date and time.
 22. No person from outside shall be invited to address any meeting in the Institute or hostel premises without prior permission of the Director/Dean/ Chief Proctor.
 23. Infringement of any order or instruction(s) shall also constitute an act of indiscipline.

Identity Card

24. The students shall carry their Identity Cards at all times inside or outside the Campus. Carrying I-card is mandatory. The Hostellers will also carry their Hostel Cards. Failure to do so will be treated as an act of indiscipline and in the absence of I Card/Hostel Card, a student may be imposed a fine of Rs 100/- or more.

“अनुशासन ही उद्देश्य और उपलब्धि के बीच का सेतू है।” –जिम रोहन

Joining late after Vacation

25. After the date of Registration, a fine of Rs 200/- or more per day will be levied and after 10 days, the name of the student will be struck off the role and the student shall have to re-register after paying the registration fee of Rs. 2000/- that too, with permission of the Director/Dean.

Absence from Class

26. Unauthorised absence from class will invite disciplinary action. Any student found absent without any genuine reason or without permission of the Competent Authority will be warned in writing by his/her HOD. In case of absence on three consecutive occasions the student will be debarred from attending the class unless he/she provides satisfactory explanation to the HOD. The HOD may permit the student to attend class in case of sufficient and satisfactory explanation offered by the student. In case of frequent absentees, their parents should be approached or called, as the case may be.

Mass Bunk (Mass Absenteeism)

27. Mass-bunk from classes is a serious Academic offence which cannot be overlooked and calls for severe disciplinary action. The tendency of mass-bunk needs to be curbed, and if need be, such students may be debarred from attending future classes or suspended from the hostel/ Institute, as the case may be. **To stream line the system and handle such cases effectively the following procedure will be followed:**
- a) Any incident of mass-bunk will be reported to the HOD promptly by the concerned Faculty.
 - b) The students indulging in mass-bunk will be called by HOD and the parents will be informed about the misconduct of their ward(s).
 - c) The students involved in mass-bunk when produced before the HOD will be directed to explain reasons for mass-bunk and submit a written apology and an assurance not to indulge in any such act of indiscipline in future. In case of satisfactory explanation, the HOD, in his/her discretion, may permit them to attend subsequent class(es).
 - d) The students will not be allowed to attend any subsequent class(es) unless they submit written apology and an assurance to their respective HOD individually or collectively, as the case may be.
 - e) Wherever considered appropriate, such students may be warned in writing and also imposed a fine or any other penalty, by HOD with the concurrence of Director RKGIT.
 - f) The Director/HOD may call the parents of the erring students, wherever considered necessary, to address the problem of mass-bunk in a decisive manner.
 - g) In case the student(s) indulge in mass-bunk for the second time, they may be imposed a heavy penalty besides calling their parents and not to allow such students to attend subsequent classes unless a satisfactory/convincing explanation and an assurance from the parents is obtained in writing.
 - h) In case the student(s) indulge in mass-bunk for the 3rd time, the student(s) may be suspended from the hostel/Institute till such time the parents of such students come and meet the Authorities and submit an Affidavit on a non-judicial Stamp paper of Rs 10/-, duly notarized, taking full guarantee of their wards in future. In such cases a penalty of GP marks as well as fine or any other penalty, may also be imposed in addition to the Affidavit by parents.

“It is very easy to DEFEAT someone, but it is very hard to WIN someone.”

–Dr. APJ Abdul Kalam.

It is once again clarified that 'mass-bunk' will be treated as an act of Academic indiscipline and will be dealt with severely.

All students are, therefore, directed not to indulge in any act of Mass-bunk so as to safe guard their Academic interests and career.

Absence from Sessional Exam

28. Sessional exams are compulsory for all students and no student shall remain absent unless there are unavoidable circumstances. In such exceptional circumstances the concerned HOD may permit a student not to appear in that particular sessional exam by recording reasons in writing. The list of such students along-with reasons in each case, will be forwarded to Director/Dean well before the sessional exam(s). Make up test should be arranged for such students who were permitted by the concerned HOD/Principal not to appear in sessional examination on genuine grounds subject to fulfilling the required attendance criteria.

Group in-fighting among students

29. In-fight among students inside or outside the Campus is an act of gross indiscipline and requires to be reported immediately by the person or authority who witnessed the incident, such as, Warden/Teacher/Student/Staff, etc. Such incident will be promptly reported to Dean/Chief Proctor who may suspend the concerned student(s) from the College or from attending classes or the hostel, as the case may be, pending enquiry in the matter.
30. The Students shall observe all safety precautions.

Punishment

31. If a student is found involved in an act of indiscipline inside or outside the Campus or hostel, he/she will be liable to punishment as per the decision of the Chief Proctor/Director, as the case may be. The decision so arrived at will be final and binding.
32. It is clarified that proof of guilt in any case need not necessarily be at the same level as required in a Court of law. In order to protect the academic interest of the students, the Competent Authority may award appropriate punishment and take suitable measures if it is satisfied that such measures are necessary in the larger interest of the students / Institution. However, all such acts which may be classified as 'crimes' rather than mere acts of in-discipline, may be reported to the State Authority/Police. Such acts may include: causing serious injury to a fellow student(s) or others, causing major damage to the Institute property, or being involved in activities prejudicial to National Security or maintaining Communal Harmony, etc.

“Some people come in our life as blessings. Some come in your life as lessons.”
—Mother Teresa.

HOSTELS & MESS RULES

There are six boys hostels and two girls hostels at RKGIT. About 1500 students are accommodated in the hostels. To regulate the affairs of hostels the following rules and regulations shall be applicable:

1. HOSTEL MANAGEMENT

- i. The following persons will constitute the Hostel Management:
 - a) Director
 - b) Dean (SW)
 - c) Chief Warden
 - d) Faculty coordinators (Boys & Girls Hostels)
 - e) Hostel Wardens including faculty wardens, if any.
- ii. Each Hostel and Mess is managed and administered by a full time residential Warden who is residing in the hostel. A caretaker has also been provided in the hostels to assist the Warden.
- iii. The students can approach the hostel warden for help, guidance and grievance redressal for any Hostel or Mess related issue. The representation/complaint to higher authorities should ordinarily be forwarded through proper channel i.e. through hostel warden. However, in case of urgency or lack of response, the matter could be brought to the notice of the Chief Warden.

2. ACCOMODATION

Hostel accommodation is available to B.Tech / B.Pharm/M.BA & M.Pharm students on year to year basis against payment. No student has a right to occupation of a room during vacation but, he/she may be permitted to stay on request, if he/she is doing any project work / Institute work / Hostel work or on payment of extra charges at the discretion of the Hostel Management.

3. CONDITIONS OF ALLOTMENT

- i. At the time of admission into hostel and at the beginning of every year, each student is required to submit a duly completed Personal Data Form. The telephone number of the parents with STD code, must be provided. Local Guardian's address and phone number should also be provided. Email of the parents (if available) should also be provided. Any change of address / telephone number of the parents / local guardian, at any point of time, has to be intimated to the hostel staff in writing, at once.
- ii. The Hostel Management will generally provide table, chair, bed alongwith mattress, almirah/ cupboard, ceiling fan and tube light in each room, as per requirement depending upon the number of students living in each room.
- iii. Rooms once allotted to the students for an academic year will not be changed except in special situations.
- iv. The students are entitled for accommodation in the hostel as long as they are full time registered students. Accommodation will not be provided to any student whose registration is cancelled. Any student who is removed from the Rolls of Institute will automatically cease to be a member of the hostel.
- v. Before vacating the rooms, the students shall handover the charge of furniture and fittings to the hostel warden. The electrical installations including the fan shall be handed over intact, in addition to the furniture and fittings. In case of any deficiency or damage, recovery can be affected from the concerned student (s).

- vi. Students shall be required to vacate the rooms as and when directed by the Hostel Management.
- vii. The Institute's authorities and their representatives are authorized to search any room any time, open or lock, if required, under urgent and express circumstances.
- viii. No Birthday Party or any other party will be celebrated by any student in the hostels.
- ix. Guests, day scholars or any outsiders are not allowed to stay in the hostel. If they are found in any room, an appropriate penalty will be imposed for the first time and if repeated, the inmate may be suspended/expelled from the hostel and imposed such other penalty as decided by the competent authority.
- x. Hostellers are not allowed to keep any vehicle inside the campus without written permission of the Dean (SW)/Chief Warden.
- xi. Hostel fee will not be refundable in case of expulsion, suspension on disciplinary ground or if the student leaves the hostel on his/her own request during the academic session.

4. CODE OF CONDUCT

- i. Every student shall be required to maintain high standard of discipline, decency & decorum and shall have respect for the Institute and conduct himself/herself in a disciplined and dignified manner as expected of a student. They are expected to behave courteously and fairly with everyone, both inside and outside the campus.
- ii. Providing hostel is a facility to the students, which can be withdrawn at any time. Continuance of this facility is squarely subject to the satisfactory conduct and behavior of the inmate concerned.
- iii. All students residing in the hostel are required to carry their valid Identity Cards issued to them by the Institute.
- iv. Inmates are required to obey all traffic rules inside the campus. No Inmate is permitted to keep any vehicle inside the campus without written permission of the Dean (SW)/Chief warden.
- v. No student will be allowed to enter the premises without Hostel ID Card.
- vi. The rooms, common areas and surroundings should be kept clean and hygienic. Notices shall not be pasted on walls and walls shall not be scribbled on.
- vii. Mess timings shall be observed strictly as noticed from time to time.
- viii. Room service is not allowed for the students or the hostel staff except in case of sickness.
- ix. Students are not permitted to carry food or mess utensils to their rooms.
- x. Day scholars are not allowed to avail the mess facility.
- xi. The male students (Boys) will be in their hostel before 10.00 p.m. and Girl students will be in their hostel before 8:00 p.m. in summer and 7:30 p.m. in winter.
- xii. **If a student wants to be away from the hostel on the weekend or during holidays, he or she will have to take prior written permission from the warden. The warden before granting permission will take telephonic concurrence of his / her parents and record the same on the leave application.**
- xiii. For any of the leave not covered in 'xi' above, prior written permission of the HOD/Dean (SW)/ Chief Warden, as the case may be, in prescribed format, will be essential.
- xiv. In the boys hostels the warden will take attendance of all inmates at 10.00 pm every day and prepare the list of students found absent from the hostel. Similar procedure will be followed in girls hostel at 9.00 pm. Proxy attendance by a student is an offence and may attract severe penalty.

“उठो जागो और तब तक नहीं रुको जब तक लक्ष्य ना प्राप्त हो जाए।” –स्वामी विवेकानन्द

- xv. Absence at the time of attendance of thereafter during night is punishable. If repeated the inmate may be suspended/expelled from the hostel or/and imposed such other penalty as decided by the competent authority.
- xvi. The inmates are required to make proper entry in the register placed with the hostel Security Guard. They must write the place where they wish to go, the purpose and expected time of return. They have to return before the stipulated time.
- xvii. Rooms are allotted to each student on his/ her personal responsibility. He/she should see to the upkeep of his / her room, hostel and its environment. Students should bring to the notice of the Warden for all routine maintenance works (Civil, Carpentry, Plumbing or Electrical), if any, to be carried out in their rooms.
- xviii. The inmate(s) of a room is responsible for any damage to the property in the room during his/ her occupancy of that room and will be required to make good the damage, if any. He/she is required to fill in the inventory of the furniture and other items available and hand over the furniture & other materials in good condition when he/she changes/vacates the room/hostel.
- xix. In case of damage to or loss of hostel property the cost will be recovered from the student(s) responsible for such damage or loss, or if not identified, from such no. of students of the hostel as decided by the Warden/Chief Warden.
- xx. In case of damage, deficiency or any other loss caused due to omission or commission, a heavy penalty, in addition to recovery of cost, can also be imposed.
- xxi. The inmate shall not move any furniture from its allotted place and also not damage in anyway. If there are any additional items other than the above belonging to the hostel in a room, the occupant(s) of the room shall hand over them to the Warden, failing which, he/she may be charged a penal rate as decided by the Chief Warden.
- xxii. The inmate shall not remove any fittings or fixtures from any other room and get them fitted in his/her room.
- xxiii. **The students will observe proper Dress Code inside the Campus.**
- xxiv. Use of Mobile phone is strictly prohibited inside the class rooms (The students should keep their Mobile phones in switch off mode).
- xxv. Attendance will be taken in the hostel every evening at a specified time. Absence at that hour or thereafter during night is punishable and an appropriate penalty may be imposed. If repeated, the in-mate will have to vacate the hostel.
- xxvi. When the college is open the students shall not leave the hostel without prior written permission of the HOD/Chief Warden/Dean (SW), as the case may be. Where permitted, the students are required to sign with date completing all entries in the leave application & register in the hostel whenever they leave the hostel or return. **The students shall be themselves responsible for shortage of attendance and its consequences.**
- xxvii. Every hostel inmate shall submit a written undertaking form signed by his/her as to the disciplined behavior and conduct. In case a student is found involved in any act of indiscipline/misconduct, including ragging/absenteeism, misrepresentation etc, severe disciplinary action may be taken against him/her.
- xxviii. **Ragging of students admitted to the Institute is totally banned and is an offence. Any violation of this provision by any student(s) will be dealt with severely.**
- Ragging is a cognizable offence. (Ragging is a criminal and non bailable offence).
 - Ragging in any form is strictly prohibited and those who indulge in such activities will be subjected to severe disciplinary action.

“अपनी इच्छाओं पर अनुशासन ही आपके चरित्र का आधार है।” –जॉन लोकके

- Ragging may entail heavy fines/suspension/expulsion from the Hostel/Institute/University.
- **Ragging by definition constitutes any one or more of the following acts:**
 - a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing or handling with rudeness, a fresher or any other student.
 - b) Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm, or to raise fear or apprehension thereof in any fresher or any other student.
 - c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
 - d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or fresher.
 - e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
 - f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by senior student(s).
 - g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
 - h) Any act of abuse by spoken words, e-mails, post public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
 - i) Any act that affects the mental health and self-confidence of a fresher or any other student.
 - j) With or without an intent to derive a sadistic pleasure, showing-of power, authority or superiority by a student over any fresher or any other student.
 - k) If the individuals committing or abetting ragging are not pin-pointed but circumstantially identified, they shall be collectively punished.
- xxix. **All students, both hostellers and day scholars, are required to sign an Anti-Ragging Undertaking form/Affidavit.**
- xxx. **Gambling, Smoking and consumption or possession of alcoholic drinks and / or narcotic drugs or any other intoxicant in the hostel premises is strictly prohibited. Severe action may be taken if any student is found violating it, which may result in expulsion or suspension from hostel and / or rustication from the Institute or any other penalty as decided by the competent authority.**
- xxxi. No arm including a fire arm or ammunition is permitted in the campus or in the hostel premises.
- xxxii. **Any student who is found indulging in undesirable activities, such as, physical assault, damage to property, etc., will be liable to the following punishments:**
 - a) He/she may be expelled or suspended from the hostel.
 - b) A record of his / her misconduct will be made in the personal file.
 - c) The cost of damage will be fully recovered from him/her together with penalty.
 - d) He/she will also be fined commensurate with the offence committed.
 - e) The privilege of appearing for campus interview/placement drive may be denied, when he/she reaches the final year.
 - f) No recommendation will be given to him/her for studies abroad.
 - g) Any other punishment or penalty at the discretion of the competent authority.
- xxxiii. Any student found hosting/harboursing an offender will also be liable to the punishments mentioned in previous rule. FIR can also be lodged with the Police in appropriate cases if

“खुद वह बदलाव बनिये जो दुनिया मे आप देखना चाहते है।” –महात्मा गांधी

- so decided by the competent authority.
- xxxiv. TV room, TT room and Gym timings will be decided by Chief Warden from time to time and will be followed by every student.
- xxxv. Inmates shall not participate in any anti-national, anti social or undesirable activity in or outside the campus. Any such activity will invite a severe penalty.

5. VISITORS

- i. All visitors to the hostel including the parents/guardian will have to make necessary entries in the visitor's book available at the hostel entrance with the security guard. Overnight stay by a visitor in the hostels is prohibited
- ii. Parents may visit their wards from 5 pm to 6 pm on any working day and 9 am to 5 pm on holidays. Further, no parent is allowed to stay in the hostel with his/her ward.
- iii. **Day scholars are not permitted to visit the Hostels.**
- iv. Parents/Guests may be allowed to stay in guest house with prior written permission in the prescribed format.

6. USE OF APPLIANCES

- i. The use of electrical appliances, such as, immersion rod, electric stove / heaters / electric iron etc. are forbidden in the hostel rooms. Private cooking in the hostels/ student's rooms is strictly forbidden. Such appliances, if found, will be confiscated and appropriate penalty may also be imposed.
- ii. The use of audio systems which may cause inconvenience to other occupants is not allowed. The use of personal TV, VCD / DVD inside the hostel rooms is prohibited.
- iii. **When the students go out of their rooms they shall switch off all the electrical/electronic appliances, and keep the rooms locked. Violation will attract suitable penalty as decided by the Chief Warden.**

7. COLLECTIVE RESPONSIBILITY

- i. Loss or Damage to the hostel / institute property will be the collective responsibility of the students living in the hostel and they will be required to make good such loss or damage, if the student(s) who caused the loss / damage could not be identified.
- ii. Inmates should not indulge in practices / activities, which may endanger their own safety as well as of others or which are detrimental to the overall discipline / harmony among the students.
- iii. Inmates will be personally responsible for the safety of their belongings/valuables.
- iv. Inmates are duty bound to report to the Chief Proctor/Chief Warden/Warden if they notice any unwanted incident or undesirable activity in the hostel or on the campus.
- v. Students shall not arrange any function or meeting within the hostel or outside or within the Institute campus without specific permission of the competent authority.

8. MESS RULES

- i. The Food Committee consisting of 05 to 07 members or more from amongst the students living in the hostel shall be constituted to keep general supervision over the quality, quantity, cleanliness and that the food is prepared as per the approved menu. In case of any deficiency that will be reported to the Warden / Chief Warden promptly.
- ii. **The Warden/Caretaker from each hostel (turn by turn) shall remain present during the distribution of food at the time of Breakfast/Lunch/Tea/Dinner and will take care of the following aspects:**

- a) The food is prepared and served properly;
 - b) The food prepared is as per Menu and is good in quality and sufficient in quantity. The warden / caretaker will check the quality of food before it is served to the students.
 - c) There are adequate counters for distribution of food;
 - d) Proper standard of hygiene and sanitation is maintained in the Mess at all times.
 - e) Water served to the students is clean and potable (fit for human consumption); The warden / caretaker will ensure that all water tanks / coolers / ROs are cleaned and maintained periodically and keep proper record in this regard.
 - f) The staff/waiters preparing and serving the food wear Aprons, Caps and maintain proper personal cleanliness;
 - g) **The students do not carry food or Mess Utensils to their rooms except in the case of sick students** who may be allowed to carry food to their rooms by warden after due verification;
 - h) No Day scholar is allowed to take meals in the Mess without permission of the Chief warden;
 - i) No food, water or electricity is wasted by students;
 - j) A suggestion register (feedback) will be kept readily available in the Mess for remarks by Warden/Students/Chief Warden/visiting officials. In case of any suggestion the same will be attended to promptly by the concerned warden/mess contractor. In case of any serious complaint/deficiency/discrepancy the same will be brought to the notice of the chief warden immediately.
 - k) A board containing the particulars of the food committee, Menu of the day and duty warden of that day alongwith contact no. will be displayed at a prominent place in the Mess. Any important notice or instruction relating to mess will also be displayed on the said Board.
- No student will be allowed to stay in the hostel without being a member of the mess.**
- i. Once a student joins the Mess, he / she shall be deemed to have become a member of that Mess throughout the semester. No change of Mess is permissible during the semester.
 - ii. The Mess timings are as follows and the students should strictly adhere to these timings:
 - **Breakfast** : 7.45 am to 8.45 am
 - **Lunch** : 12.30 pm to 2.00 pm
 - **Tea & Snacks** : 5.00 pm to 6.00 pm
 - **Dinner** : 8.00 pm to 9.00 pm
 - iii. Students are not permitted to cook any type of food in the mess or in their hostel rooms.
 - iv. Students are not permitted to take food outside the mess, nor they can take food or mess utensils to their rooms in the hostel.
 - v. No food will be served inside the hostel room unless the student's condition (on medical ground) requires the food to be served in his/her room.

9. RIGHTS OF HOSTEL MANAGEMENT

- i. Any student found responsible for violating any rule or instruction will be liable for disciplinary action which may extend upto suspension/expulsion/rustication from the hostel/Institute besides other punishments / penalty.
- ii. The Hostel Management reserves the right to change these rules any time, keeping the students informed through general circulars displayed on the hostel notice boards.

“One of the very important Characteristics of a student is to question. Let the students Ask Questions.”—Dr. APJ Abdul Kalam



Raj Kumar Goel Institute of Technology

(ISO-9001: 2015 Certified)

5KM STONE, Delhi-Meerut Road, Ghaziabad (U.P)-201003

Department of Central Library

LIBRARY RULES

General Rules

- All library users must sign in/out register available with the attendant at the gate.
- User should maintain peace in the library and should not disturb other readers in the library. Smoking/eating/use of mobile phone/drinking/ sleeping is strictly prohibited in the library premises.
- While entering the library user should leave his/her personal belongings such as bags, personal books etc. at the counter reserved for this purpose. Loose papers and notebooks may however be taken into the library. Users leaving the library should permit the library staff to examine their personal belongings if asked.
- RKGIT library follows an open access system. Remember a book misplaced is book lost, until tracked.
- The Librarian may suspend library service of a student member for one month. If he/she misbehaves with the library staff.
- User of the library should not deface, mark, cut or damage the reading materials in any way. Persons doing so are liable to be fined heavily, apart from being asked to pay the cost of the damage. In case a person repeats the offences a second time his/her library card would be impounded and the membership terminated summarily.
- If any student is found indulging in book hiding, stealing or mutilating, disciplinary action will be taken against him/her.
- The member would satisfy himself /herself before leaving the issue counter as to whether the book is in good condition or not otherwise he may be held responsible.
- Circulation counter shall remain closed during 1.40 P.M. to 2.30 P.M. for lunch break.

Circulation Rules

- Borrowing facilities are given only to the member of the library. Books may be borrowed only against the library card issued to an individual. Borrowing will be done only through the counter. The library card is non transferable.
- Books are issued and returned from 09.00 A.M. to 5.00 P.M.
- The library member is responsible for any book issued against that library card, as per the library record.
- Newspapers, reference books will not be issued from the library.
- Book will not be renewed.
- The user should check the books thoroughly for missing pages, chapters etc. While getting them issued. No complaint will be entertained later on.
- No books in damaged condition will be accepted from the users on return. Damaged books will have to be replaced by the borrower.
- If a book is not returned within the stipulated time. The member will be charged a penalty of Rs.5.00 for textbook and book bank book and Rs.50.00 for reference book per day per volume. The fine should be paid at the circulation counter.
- **If a member loses a book issued against his/her library card, the penalty will be as follows:**
- In case of loss of books by borrower, the borrower is required either to replace the loss of books by a recent edition, if available or pay its cost.

- If the relevant book is not easily available in the market then the user would pay the double of current cost of the book.
- If a member loses his/her library card/ID card, and he/she makes a written report to the Librarian. Member will be responsible for misuse lost card and a duplicate card will be issued at a cost of Rs. 100.00
- If a borrower does not return the documents in spite of two successive reminders his/her membership is liable to be cancelled without further notice.
- The librarian can recall books and publications any time if need arises.

Use of Computer / Laptops etc

- Computer in the library premises should be used for academic purpose only. Online chatting / dating, browsing of social networking sites, playing game of the computers are strictly prohibited. Strict disciplinary action will be taken against the defaulters.
- Personal keyboard, mouse, etc are not allowed inside the library. Students must take care of their Pen drives, CD/DVD/ROMs, Mobiles and wallets etc.
- Readers should not remove/ unplug computer cables/ connections network cables and other peripherals/ accessories in the library. Changing the setting and display of computer kept in the library is not permitted.

User Assistance

All members of library team are available for any assistance one may need in using the library resources, facilities & services they are also welcome to offer suggestion for improving library & its environment.

Dr. Himani Mittal, Assoc. Prof. ECE,
Chairperson, Library Committee

Approved by
Director, RKGIT

Library Services

- Library automation on ACTiF Library Management software.
- Online Public Access Catalogue (OPAC) for Library book searching
- Open Access system to all library users
- Circulation (Issue/ Return by Software)
- Book Bank Facility Available
(Books of Book Bank Issue for Whole Semester According to Syllabus.)
- Text Books Facility Available
(04 Text Books are issue for 14 days to all Students.)
- Reference Services.
- Reprography Services.
- End User Assistance.
- Question Paper Onwards.
- Current Awareness Services (CAS).
- Document Delivery service
- Resource sharing
- Inter Library Loan through DELNET covering 6984 Institutional Members (Indian-6962, Foreign-22)
- Library Membership cum ID Card, Bar-coded.
- Bar-coded Books
- Audio-Visual (AV) & Multimedia, CD/DVD Read & Write.
- NPTEL Videos/Web Course.
- Internet Access/ Online Journal & Database Access Full Text journals, Bibliographic Database, E-Books.

POLICY FOR CORPORATE RESOURCE COUNCIL

RKGIT Placement Motto : "Fineness/High Quality breeds Excellence"



Dr. DILIP MOZA

Director (Corporate Resource Council) RKG Group

Introduction:

Placement is an important activity which has a long-term implication for the students as well as the Institute. Although main purpose of an Institution is to provide knowledge, skills and attitude required for a successful professional career, the students' need for a campus placement cannot be overlooked. The RKGIT and its placement cell will try its best to bring the students face to face with 'corporate' to get them jobs commensurate to their individual merit.

Corporate Resource Centre

The Corporate Resource Centre (CRC) is established to prepare the students for the large competitive world. The CRC consists of a team that combines the academic power of RKGIT with the vitality and ambition of the students. It helps them to develop and shape their vision through a whole series of Training and Placement activities. The CRC networks with the best companies in IT, Telecommunications, Mechanical, Electrical, retailing, manufacturing and many other industry sectors on a day to day basis. This has resulted in a strong and beneficial relationship for the students, the Institute and the Corporate Sector. Industry and Corporate Personnel are regularly invited to interact with students and give them the feel of real life industry/business scenario. Every student is provided with ample opportunities for employment through campus interviews and placement processes which are conducted regularly for the entire year.

The Institute has set up all the required facilities for conduction of the recruitment process such as seminar halls for company presentations, group discussion rooms and conferencing facilities etc.

The CRC headed by Dr. Dilip Moza is managed by a dedicated team of Professionals, students and experienced faculty from each department who provide students with the support, resources and tools necessary to meet the challenges of a fast-paced and competitive employment market.

Quality Objectives:

- Up gradation of the students skill commensurate with the expectations of the industry.
- Empower students with life-long career decision-making skills.
- Serve the community by providing access to our campus multifarious activities & career resources.

- Assist the students for placement in reputed companies through in-campus and joint campus placement programs.
- Enhance industry-institute interaction program through various industrial visits.
- Conduct Entrepreneurship awareness programs for final and pre-final year students.

RKGIT Edge:

- MOUs with best in Country corporate training companies for imparting knowledge in special domains and niche areas of IT / CSE / ME / AEI / ECE / EEE / Civil / B.Pharm / MBA / MCA / M.Pharm.
- Industry-institute-interface through inter-college technical events, Tech. festival, seminar, conferences etc.
- Online quiz, placement papers of logical reasoning, Aptitude and Mock Interviews.
- Invitation to Companies and professional career consultants as a part of industry-institute-interface program.

High Quality Training Approach for Domain & Personality

At RKGIT regular domain based & personality based training sessions are conducted with the help of best in the country training providers for campus recruitment training as well as corporate training.

Domain Training

Domain refers to a specific industry, sector, or nature of business -Software, Communication, Electrical, Mechanical, Civil, banking, manufacturing, utilities, insurance, healthcare, retail, and transportation and so on. Domain has tentacles not just in Technical Analysis, but also in Project Management, Quality Assurance, Data Management and Solution Architecture. Mastery of domain enhances capability in Software Development, Project Management, Quality Assurance, Data Management and Solution Architecture.

Domain expertise enhances ability to deliver solution for every category of professional that meets Technical goals much more closely.

Personality Development:

We understand the importance of personality development for our students to create win-win situation in life. Personality development is just not physical development, but it includes more of brain development or mental development. Personality Development essentially means enhancing and grooming one's outer and inner self to bring about a positive change to student's life. This process includes boosting one's confidence, improving communication and language speaking abilities, widening one's scope of knowledge, developing certain hobbies or skills, learning fine etiquettes and manners, adding style and grace to the way one looks, talks and walks and overall imbibing oneself with positive, liveliness and peace.

So, campus organizes regular personality development classes for our students. Each student has to attend some fixed hours of personality development classes which are compulsory.

Industry interaction

- **The CRC at RKGIT works to improve Institute industry synergy through:**

“याद रखिये कोई भी व्यक्ति तब तक नहीं हारता, जब तक वो हिम्मत नहीं हारता।”-ब्रूस ली

- Promoting research suited to industry needs, and consultancy which creates a sense of owning among faculty members.
- Soft skills training and personality development program, also in association with the industry for students to enhance their employability and personal development.
- Industry-institute-interface through inter-collegiate technical events, Tech. festival, seminar, conferences etc.
- Online quiz, placement papers of logical reasoning, English, Aptitude and Mock Interviews.
- Invitation to Companies and professional career consultants as a part of industry-institute-interface program.
- MOUs with best in country corporate training companies and for imparting knowledge in special domains and niche areas of IT/ CSE / CE / ME /AEI / ECE / EEE / B.Pharm / MBA/ MCA/ M.Pharm.

Student Placement Coordinator

RKGIT has nominated student placement coordinators from each department to interface with the industries and introduce our infrastructure, potential students to them. These coordinators are equipped with all the details of RKGIT resources and trained to provide necessary inputs to the aspiring employers. They coordinate between RKGIT and Industries during placement drive of the companies when companies visit the campus. In this process, they establish good liaisoning and close relationship with the HR personal of the companies and assist the CRC Cell to meet the placement objectives.

General Instructions for Students

- a) CRC will seek registration of students for a particular job description for a specific company from time to time. It will be mandatory for all the registered students to attend the placement drive. Registered absentees will be fined and debarred from three subsequent drives first time, from seven drives second time and permanently on third occasion.
- b) Transport for off campus drives will be provided only to the registered students in CRC. Registered absentees will be fined on case to case basis by Head CRC.
- c) Placed students through college will not be allowed to participate in future drives unless future companies offer higher package with a margin of 25% and above.
- d) Candidates selected by mass recruiters would be allowed for selection in core companies, if the core companies offer equal or higher pay packages.
- e) Students who qualify in first stage of selection process and do not appear in future rounds of selection process or indulge in any indiscipline during in/off campus drives as reported by faculty coordinators will have to face disciplinary board wherein punishment can be fine or debarment for placement or both fine and debarment depending upon the gravity of indiscipline. This policy will remain in force w.e.f. August 2019 till further orders.

Dr. Dilip Moza
Director CRC, RKG Group.

RKGIT is ranked at 129 out of 2279 participating colleges across India and 45th out of 342 participating colleges across North India in Internshala Day 2021 by Internshala.

PLACEMENT HIGHLIGHTS

1. Our premium recruiters



2. Our Achievements:

- RKGIT was among four colleges that were invited for placement by Cognizant within all Dr. A.P.J. Abdul Kalam Technical University colleges in 2020 and within 72 colleges all over India.
- RKGIT Students achieved highest numbers in TCS Digital (at 7 LPA Package) among all Dr. A.P.J. Abdul Kalam Technical University colleges and was on 5th Position among all North India Colleges.
- RKGIT is ranked at 129 out of 2279 participating Colleges across India and 45th out of 342 participating Colleges across North India in Internshala Day 2021 by Internshala.

3. Our Assessment & Placement Partners:

- **Aon Hewitt - CoCubes** - For Assessment from 2nd year onwards and Placement
- **Aspiring Minds-SHL** - For Assessment and Placement
- **eLitmus Evaluation Private Limited** - For Assessment and Placement
- **NextGen Recruitment Ventures Ltd.** – For core branches placement
- **TalentGrids** – For core & other branches placement
- **Firstnaukri.com** – For Assessment and Placement

Career Counseling Cell



RITESH PAHUJA

General Manager - CRC - Career Counseling Cell
(ritesh.pahuja@rkgit.edu.in)

Career Counseling Cell functions in our institution with the objectives to provide learning opportunities in the areas of academic, career and personal / social development and to prepare students to meet their future challenges. Supporting the students in identifying their interests, strengths and planning appropriately to justify their professional needs.

The Career Counseling cell has been catering to the needs of students with the following objectives:

- To recommend training programmes to our students that enables them to develop applicable skills in the competitive job market.
- To organize Workshops and Seminars on present day market scenario that best fits the individual skills.
- To organize the programmes to create awareness about present day career opportunities.
- To organize pre placement talk to enable students to showcase their skills during the interview.
- Bridge connect with Alumni.

Career Counseling Cell – CORE TEAM

Coordinator	Mr. Ritesh Pahuja	9582949147	Corporate Relations Center
Department Level Coordinators	Mr. Ashish Kumar Singh	9999819396	MBA
	Mr. Lalit Saraswat	9717395658	CSE
	Mr. Piyush Gupta	8588832145	CSE
	Ms. Priya Rana	9891337658	IT
	Mr. Sachin Tyagi	9654482127	ECE
	Mr. Saurabh Singh	9811469391	ME
	Mr. Vikas Rajput	8588037474	EEE
	Mr. Vikas Tyagi	8433042479	Civil
	Dr. Neha Krishnath	9412635482	Pharmacy

“Love your job but don’t love your company, because you may not know when your company stops loving you.” –Dr. APJ Abdul Kalam.

**DR. A.P.J. ABDUL KALAM TECHNICAL UNIVERSITY
LUCKNOW**



**Rules and Regulations
For
Undergraduate Course
(B. Tech.)
On
AICTE MODEL CURRICULUM
(Effective from the Session: 2018-19)**

Dr. A.P.J. Abdul Kalam Technical University Lucknow

MODEL CURRICULUM ORDINANCE GOVERNING THE DEGREE OF BACHELOR OF TECHNOLOGY (B.Tech.).

MODEL CURRICULUM:

The Model Curriculum provides flexibility in designing curriculum and assigning credits based on the course content and hour of teaching. The Model Curriculum provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective and open elective courses. The MODEL CURRICULUM provides a cafeteria type approach in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquired more than the required credits, and adopt an interdisciplinary approach to learning. The courses shall be evaluated on the grading system, which is considered to be better than the conventional marks system. It is necessary to introduce the grading system to make the uniformity among all technical institutions of India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the AICTE has formulated the guidelines to be followed.

DEFINITIONS OF KEY WORDS:

- (i) University: Dr. APJ Abdul Kalam Technological University, Lucknow (APJAKTU).
- (ii) Academic Year: Two consecutive (one odd + one even) semesters constitute one academic year.
- (iii) Semester: Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June.
- (iv) Model Curriculum: The Model curriculum provides choice for students to select from the prescribed courses (core, elective and Foundation Courses).
- (v) Programme: An educational programme leading to award of a Degree.
- (vi) Course: Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weightage. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.
- (vii) Branch: Specialization or discipline of B.Tech. Degree Programme, like Civil Engineering, Agriculture Engineering, etc.
- (viii) Letter Grade: It is an index of the performance of students in a said course. Grades are denoted by letters A⁺, A, B⁺, B, C, D, E and F.
- (ix) Grade Point: It is a numerical weightage allotted to each letter grade on a 10-point scale.
- (x) Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

"If you run you stand a chance of losing, but if you don't run you've already lost." –Barak Obama

- (xi) Credit Point: It is the product of grade point and number of credits for a course.
- (xii) Semester Grade Point Average (SGPA): It is a measure of academic performance of student/s in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
- (xiii) Yearly Grade Point Average (YGPA): It is a measure of academic performance of student/s at the end of the academic year. The formula used to calculate YGPA is given in section 14.4 (b). It shall be expressed up to two decimal places.
- (xiv) Cumulative Grade Point Average (CGPA): It is a measure of overall cumulative performance of a student over all semesters and it will display at the end of the programme. The CGPA is the ratio of total credit points earned by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
- (xv) First Attempt: If a student has completed all formalities and become eligible to attend the examinations and has attended at least one subject of passing, such attempt (first sitting) shall be considered as first attempt.
- (xvi) Transcript or Grade sheet or Certificate: Based on the grades earned, a grade sheet/certificate shall be issued to all the registered students at the end of every academic year. The grade sheet/certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of both semesters and YGPA earned till that academic year. Final year grade sheet shall also display the CGPA.

The Model curriculum provides choice for students to select from the prescribed courses.

Sequencing Plan for the B.Tech. Degree Curriculum

<i>Semesters</i>	<i>Course Coverage</i>
I -II	Applied Science Courses and Common Engineering Courses for all Branches; Mandatory Courses
III-IV	Applied Sciences Courses (Common for all Branches) and Engineering Core Courses: Core/Elective
V-VI	Humanities and Mandatory Courses, Engineering Core & Electives Courses; Other Electives; Branch-wise Orientation
VII-VIII	Engineering Core & Electives Courses; Open Electives; Branch-wise Orientation Electives/Elective; Other Electives, Internship, Project work

Credit Structure for Course Work

Lectures (hrs/wk/Sem)	Tutorial(hrs/wk/ Sem)	Lab.Work (hrs/wk/Sem)	Credits
3	1	0	4
2	1	0	3
0	1	0	1
0	0	2	1
0	0	3	2
0	1	3	3
0	1	2	2

1. ADMISSION

- 1.1 Admission to B.Tech. First year in 1st semester and lateral admission in B.Tech. second year in 3rd semester (for diploma holder/B.Sc. candidates only) will be made as per the rules prescribed by the Academic Council of the Dr. A.P.J. Abdul Kalam Technical University (APJAKTU) Lucknow.
- 1.2 Admission on migration of a candidate from any other University to the University is not permitted.

2. ELIGIBILITY FOR ADMISSIONS

- 2.1 Admission to B. Tech. First Year through Entrance Examination:
 - (a) Eligibility for admission to under graduate courses in First year shall be as per guidelines of All India Council for Technical Education (AICTE) / Related Council and according to the latest U.P. Government notifications/rules.
- 2.2 Admission to B.Tech. Second Year through Lateral Entry Scheme:
 - (a) Candidates who have passed 3/4 year Diploma (with minimum 60% marks) from institutions recognized by the U.P. Board of Technical Education in any branch of Engineering/Technology except Agriculture Engineering are eligible for admission to Second year in any branch of Engineering./Technology except Agriculture Engineering
 - (b) Candidates who have passed 3/4 year Diploma (with minimum 60% marks) from institutions recognized by the U.P. Board of Technical Education in Agriculture Engineering are only eligible for admission to Second year of Agriculture Engineering.
- 2.3 Direct admission on vacant seats at institution/college level: The eligibility criteria for direct admission on seats remaining vacant in first year after entrance examination counselling shall be such as may be notified from time to time.
- 2.4 The Academic Council shall have power to amend or repeal the eligibility criteria laid down at clause 2.1. & 2.2, as per the guidelines of AICTE.

3. ATTENDANCE

- 3.1 Every student is required to attend all the lectures, tutorials, practicals and other prescribed curricular and co-curricular activities. The attendance can be condoned up to 10% on medical grounds or for other genuine reasons beyond the control of students.
- 3.2 A further relaxation of attendance up to 15% for a student can be given by Head of Institution/ college provided that he/she has been absent with prior permission of the Head of the institution/ college for the reasons acceptable to him.
- 3.3 No student will be allowed to appear in the end semester examination if he / she do not satisfy the overall average attendance requirements of Clause Nos. 3.1, and 3.2. and such candidate(s) shall be treated as having failed due to detained and will be further governed by clause no. 4.2 & 4.3 and annexure I.
- 3.4 In each semester, the attendance shall be counted from the date of admission in the college or start of academic session whichever is later.

“Be faithful in small things because it is in them that your strength lies.”
–Mother Teresa

4. DURATION OF COURSES

- 4.1 Total duration of the B.Tech. Course shall be 4 years, each year comprising of two semesters. Each semester shall normally have teaching for the 90 working days or as prescribed by A.I.C.T.E. from time to time.
- 4.2 The student admitted to 1st year B.Tech shall complete the course within a period of seven academic years from the date of first admission, failing which he/she has to discontinue the course. The students admitted under lateral entry scheme (2nd Year B.Tech) shall complete the course within a period of six academic years from the date of first admission, failing which he/she has to discontinue the course.
- 4.3 A candidate, who has failed twice in first year due to any reason (either due to his/her non-appearance or he/she being not permitted to appear in semester examinations) shall not be allowed to continue his/her studies further. Provided further that if a student wishes to continue third time in first year he/she may be allowed on the terms and conditions laid down by the University for such permission but the maximum time allowed for completing the course will remain the same as in clause 4.2.
- 4.4 The minimum credit requirement for B.Tech degree is 160 credits.

5. CURRICULUM

- 5.1 The 4 year curriculum has been divided into 8 semesters and shall include lectures, tutorials, practicals, seminars and projects etc. in addition to industrial training and educational tour etc. as defined in the scheme and executive instructions issued by the University from time to time.
- 5.2 The curriculum will also include such other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

6. CHANGE OF BRANCH

- 6.1 Change of branch may be allowed against the vacant seats in the following two stages, provided criteria at following sub clauses is satisfied:
 - (a) In first year, after the last date of admission to the B.Tech. Ist semester, on the basis of merit of entrance examination on vacant seat subject to clause 6.2.
 - (b) In the second year, on the basis of merit at the B.Tech. first year examination for those who are pass without any carry over paper subject to clause 6.2.
- 6.2 After change of branch, number of students in branch(s) shall neither increase over the intake approved by A.I.C.T.E. nor it will decrease below 75% of intake approved by A.I.C.T.E.
- 6.3 Change of branch facility is not applicable to following: -
 - (a) Candidates admitted in B.Tech. Agricultural Engineering/Biotechnology courses.
 - (b) Candidates admitted in second year of B.Tech. courses as per clauses 2.2
- 6.4 The change of branch if allowed will become effective from B.Tech. IIIrd semester.
- 6.5 The Branch change process must be completed by 30th August of each academic session. Further change of branch shall not be permitted.

“महानता कभी ना गिरने में नहीं बल्कि हर बार गिरकर उठने में है।” –कन्फ्यूशियस

7. CHANGE OF COLLEGE

- 7.1 Change of College shall not be permitted.
- 7.2 Change of study center shall not be permitted.

8. EXAMINATION

- 8.1 The performance of a student in a semester shall be evaluated through continuous class assessment and end semester examination. The continuous assessment shall be based on class tests, assignments/tutorials, quizzes/viva-voce and attendance. The marks for continuous assessment (Sessional marks) shall be awarded at the end of the semester. The end semester examination shall be comprised of written papers, practicals and viva-voce, inspection of certified course work in classes and laboratories, project work, design reports or by means of any combination of these methods.
- 8.2 The distribution of marks for sessional, end semester theory papers, practicals and other examinations, seminar, project and industrial training shall be as prescribed. The practicals, viva-voce, projects and reports shall be examined/evaluated through internal and external examiners as and when required.
- 8.3 The marks obtained in a subject shall consist of marks allotted in end semester theory paper and sessional work.

9. ELIGIBILITY OF PASSING

- 9.1 A student who obtained Grades A⁺ to E shall be considered as passed. If a student secured “F” grade, he /she has to reappear for the examination. It is mandatory for a student to earn the required credits as mentioned in each semester.
 - (a) For a pass in a Theory Subject, a student shall secure minimum of 30% of the maximum marks prescribed by the University in the end semester examination and 40% of aggregate marks in the subject including sessional marks. i.e. Minimum Passing Grade is “E”.
 - (b) For a pass in a Practical/Internship/Project/Viva-voce examination, a student shall secure a minimum of 50% of the maximum marks prescribed by the University in the relevant Practical/Internship/Project/Viva-voce examination and 40% of marks in the aggregate in the Practical/Internship/Project/Viva-voce including sessional marks. i.e. Minimum Passing Grade in a course is “E”.
 - (c) For a pass in the subject which has only sessional component and No End semester exam component, such as Seminar, a student shall secure a minimum of 40% of the maximum marks prescribed. i.e. Minimum Passing Grade is “E”.
 - (d) For a pass in a subject having Theory and Practical component, a student shall secure minimum of 30% of the maximum marks prescribed by the University in theory examination and 50% of marks in practical examination; in addition the student must secure 40% of marks in the aggregate in the subject including theory, practical, theory sessional and practical sessional marks. i.e. Minimum Passing Grade in a course is “E”.
- 9.2 The students who do not satisfy the condition 9.1 or the student who remains absent shall be deemed to have failed in that subject and may reappear for the University examination in the subsequent examinations. However, the Sessional marks awarded to the student/s at

“बुरी संगत में रहने से अच्छा अकेले रहना है।” –जार्ज बांशिंगटन

previous attempt in the concerned subject will be carried forward.

- 9.3 A student may, at his/her desire, opt to abandon his/her performance of a semester in following manner.
- (a) A student may opt to abandon his/her performance only in end semester examination of university for a given semester.
 - (b) A student may opt to abandon his/her Total Performance of a Semester which includes performance in university end semester examination and sessional marks of all theory and practical subjects.
 - (c) A student may opt to abandon his/her performance in University Examination of any or both semesters of the same academic year only.
 - (d) A student shall be allowed to abandon the performance maximum twice during the entire course of study.
 - (e) Performance of a semester, once abandoned, cannot be claimed again.
- 9.4 The student, who opts to abandon the performance of a semester as per clause 9.3, shall abandon performance in all the courses of that semester, irrespective of the fact whether the student has passed or failed in any subject of that semester.
- 9.5 A student, who opts to abandon the total performance of the semester including sessional marks as per 9.3(b) and 9.3(c), has to take readmission for the relevant semester(s). Readmission to the First semester in such cases shall not be considered as fresh admission i.e., the student will continue to have the same University Roll Number, which was allotted earlier.
- 9.6 The student, who opted to abandon his / her performance only in the university end semester examination of a semester and does not desire readmission, shall be permitted to re-appear for examinations of all the subjects of the semester in the subsequent examinations as an Ex-Student. However, the sessional marks obtained by the student in the abandoned semester shall be retained.
- 9.7 Such students who opted to abandon the performance at any stage of his/her study and has cleared any paper in more than one attempt are eligible for the award of DIVISION at the B.Tech. degree level but are not eligible for the award of RANKS and HONOURS degree.
- 9.8 The student who passes a course of a semester as per 9.1 shall not be allowed to appear for the same again, unless he/she opts for abandoning of results as per 9.3-9.7.
- 9.9 A student shall be declared to have completed the program of B.Tech. degree, provided the student has undergone the stipulated course work as per the regulations and has earned at least 160 Credits.

10. ELIGIBILITY FOR PROMOTION

- 10.1 There shall not be any restriction for promotion from an odd semester to the next even semester.
- 10.2 For promotion from even semester to the next odd semester (i.e. of the next academic year) the student has secured either of the semester of an academic year is fully cleared or earned the credit greater than or equal to minimum credit of either of the semester for example.

“तुम अपने क्रोध के लिए दंड नहीं पाओगे, तुम अपने क्रोध द्वारा दंड पाओगे।” –गौतम बुद्ध

Example 1

1. A Student of 1st year earned 10 credit in I semester and 8 credit in II semester. The total credit of I semester is 17.5 and II semester is 20.5.

Minimum Credit Threshold for Promotion Check Point	Credit* Threshold
First Year to Second Year	17.5 credits in First Year (I&II sem.)

Total credit earned by student is 18(10+8) therefore he / she is eligible for promotion from 1st to 2nd year.

Example 2

- 2 A Student of 1st year earned 17.5 credit in I semester and 18 credit in II semester. The total credit of I semester is 17.5 and II semester is 20.5.

Minimum Credit Threshold for Promotion Check Point	Credit* Threshold
First Year to Second Year	17.5 credits in First Year (I&II sem.)

His / Her I semester is fully cleared therefore he / she is eligible for promotion to 2nd year.

- 10.3 In yearly result, a student shall be declared PASS only if he/ she secures “E” or above grades in all the subjects and minimum Semester Grade Point Average (SGPA) of 5.0, in each semester of an academic year.
- 10.4 Student himself can decide to abandon the performance of any or both the semesters of same academic year as per clause 9.3 and reappear in abandoned semester examination as per clauses 9.4, 9.5 & 9.6.

11. Carry over System

- 11.1 Following rules shall be followed for carry over papers:

- A candidate who satisfies the requirements of clause 9.1 (a) and 9.1 (b) will be required to appear in those theory papers / practical during respective end semester exams in which he/she failed.
- A candidate satisfying clause 9.3 (a) shall be required to appear in theory papers / practical examination to fulfil the requirements of clause 9.1(a) and 9.1 (b).
- A candidate shall be required to exercise his/her choice of minimum theory papers in which he/she desires to appear in the examination for improvement of SGPA to fulfil the requirements of clause 10.3.
- Candidate appearing for carry over paper in any semester shall be examined with the examination paper of that subject running in that semester.

- 11.2 All carryover examinations shall be held only with end semester examination.

“स्वास्थ्य सबसे बड़ा उपहार है, संतोष सबसे बड़ा धन है, वफादारी सबसे बड़ा संबंध है।”
—गौतम बुद्ध

12. RE-ADMISSION IN THE INSTITUTION/ COLLEGE

A candidate may be allowed for re-admission provided he/she satisfies one of the following conditions:

- (a) A candidate is declared fail.
- (b) A candidate did not appear in a semester examination / or he/she was not granted permission to appear in the examination.
- (c) A candidate has been detained by the institute and subsequently has been permitted to take re-admission.
- (d) A candidate has own desire to abandon the performance of semester(s) as stated in clause 9.3 (b) and 9.3 (c).

13. COURSES

13.1 There will be four types of courses.

- (i) Foundation Courses: The Foundation Courses are of two kinds: Compulsory Foundation and Elective foundation.

“Compulsory Foundation”: These courses are the courses based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines.

“Foundation Electives”: These are value based courses aimed at man making education.

- (ii) Core Courses: This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirements of a program in a said discipline of study.
- (iii) Elective Courses: This is course, which can be chosen from the pool of papers. It may be supportive to the discipline/ providing extended scope/enabling an exposure to some other discipline / domain / nurturing student proficiency skills.
- (iv) Mandatory Courses: These courses are mandatory for students joining B.Tech. Program and students have to successfully complete these courses before the completion of degree.

13.2 The minimum number of students to be registered for an Elective to be offered shall be not less than twenty.

13.3 A student shall exercise his option in respect of the electives and register for the same at the beginning of the concerned semester. The student may be permitted to opt for change of elective subject within 15 days from the date of commencement of the semester as per the calendar of the University.

14. COMPUTATION OF SGPA, YGPA AND CGPA

14.1 The Dr. A.P.J.Abdul Kalam Technical University (APJAKTU) Lucknow adopts absolute grading system wherein the marks are converted to grades and every semester results will be declared with semester grade point average (SGPA). Yearly Grade Point Average (YGPA) shall be calculated at each year by calculating from the formula given in section 14.4 (b) of an academic year. The Cumulative Grade Point Average (CGPA) shall be calculated at the end of last semester of the program. The grading system is with the following letter grades and grade points scale as given below:

“Life and Time are the world’s best teachers. Life teaches us to make good use of Time and Time teaches us the value of Life.”—Dr. APJ Abdul Kalam.

Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Poor	Fail
Letter Grade	A+	A	B+	B	C	D	E	F
Grade Points	10	9	8	7	6	5	4	00
Score (Marks)	e" 90 e"70	<90 e"60	<80, ,e"50	<70, e"45	<60 e"40	<50, (45-49)	<45, (40-44)	< 40 (0-39)
Range (%)	(90-100)	(80-89)	(70-79)	(60-69)	(50-59)	(45-49)	(40-44)	(0-39)

14.2

- (a) A student obtaining Grade 'F' in a subject shall be considered failed in that subject and will be required to reappear in the examination. Such students after passing the failed subject in subsequent examination(s) will be awarded with grade according to marks he/she scores in the subsequent examination(s).
- (b) If a student's SGPA in a semester is less than 5 to be declared pass in that semester as laid down by clause 10.3 of the ordinance, he/she shall be allowed to appear in the improvement examination of the theory subjects of that semester. Such student after passing the said subjects in subsequent examination(s) will be awarded with grade according to marks he/she scores in the subsequent examination(s).

14.3

- (a) The University has right to scale/moderate the theory exam/practical exam/sessional marks of any subject whenever required for converting of marks in to letter grades on the basis of the result statistics of university as in usual practice.
- (b) The modality for moderation of marks before the declaration of result shall be decided by a committee of Pro-Vice Chancellor, Dean UG, Assoc. Dean UG and Controller of Examination.
- (c) The modality for moderation of marks if needed after the declaration of result shall be decided by a committee of Pro-Vice Chancellor, Dean UG, Assoc. Dean UG, Controller of Examination and an external member not below the rank of Professor nominated by the Vice Chancellor.
- (d) If the candidate(s) appeared in the examination but theory marks are not available due to missing of copy by any reason, the average marks may be awarded as decided by the committee mentioned in 14.3(a). In case of missing/unavailable of sessional marks, Controller of Examination can take decision as per the provision laid down by the Examination Committee.
- (d) The Committee defined in 14.3 (a) shall also fix up the responsibility and recommend the punishment for occurrence of such case(s) in 14.3(c).
- (e) All the matters defined under 14.3(a) to 14.3 (d) shall be executed subject to the approval of Academic Council of the APJAKTU.

14.4 Computation of SGPA, YGPA and CGPA

The following procedure to compute the Semester Grade Point Average (SGPA), Yearly Grade Point Average (YGPA) and Cumulative Grade Point Average (CGPA):

- (a) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by student in all the courses taken by a student and the sum of the number of credits

of all the courses undergone by a student, i.e. $SGPA (S_i) = \sum (C_i \times G_i) / \sum C_i$ where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

- (b) The YGPA (Yearly Grade Point Average) is calculated at end of each year as:

$$YGPA = (SGPA_{(odd)} * \sum C_{i(odd)} + SGPA_{(even)} * \sum C_{i(even)}) / (\sum C_{i(odd)} + \sum C_{i(even)})$$

- (c) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e. $CGPA = \sum (C_i \times S_i) / \sum C_i$ where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.
- (d) The SGPA shall be calculated at end of each semester and YGPA shall be calculated at the end of each academic year. CGPA shall be calculated at the end of last semester of the Program and shall be rounded off to 2 decimal places and reported in the transcripts/grade Sheet.

Illustration for Computation of SGPA, YGPA and CGPA

Computation of SGPA of odd semester Illustration No.1

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	5.5	B+	8	5.5x8 = 44
Course 2	4	C	6	4x6 = 24
Course 3	5	B	7	5x7 = 35
Course 4	3	A+	10	3x10= 30
Total	17.5			133

Thus, $SGPA = 133/17.5 = 7.6$

Computation of SGPA of even semester Illustration No.2

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	5.5	B+	8	5.5x8 = 44
Course 2	4	C	6	4x6 = 24
Course 3	5	B	7	5x7 = 35
Course 4	3	A+	10	3x10= 30
Course 5	3	F	0	3x0= 00
Total	20.5			133

Thus, $SGPA = 133/20.5 = 6.48$

$$YGPA = (SGPA_{(odd)} * \sum C_{i(odd)} + SGPA_{(even)} * \sum C_{i(even)}) / (\sum C_{i(odd)} + \sum C_{i(even)})$$

Thus, $YGPA = 7.6 * 17.5 + 6.48 * 20.5 / (17.5 + 20.5) = 6.99$

Illustration No.2a

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 5	3.0	E	4	3.0 x 4 = 12

Ci (First Attempt) + Ci (Subsiquent Attempt) = 133 + 12 = 145

Thus SGPA= 145/20.5 = 7.07

CGPA after Final Semester

Semester	I	II	III	IV	V	VI	VII	VIII
Credit	17.5	20.5	21.0	21.0	21.0	21.0	20	18.0
SGPA	7	8.5	9.2	6.86	8.18	7.73	8.68	9.4

Thus, CGPA= (17.5x7 + 20.5x8.5 + 21x9.2 + 21x6.86 + 21x8.18 + 21x7.73 + 20x8.68 + 18x9.4)/160 =8.66

14.5 Grade sheet: Based on the above recommendations on Letter grades, grade points, SGPA of each semester and YGPA of an academic year, a consolidated grade sheet indicating performance in a particular academic year.

14.6 CGPA (calculated at the end of the last semester of the program) shall be issued.

15. CONVERSION OF CGPA INTO PERCENTAGE

Conversion formula for the conversion of CGPA into Percentage is (CGPA-0.75) x 10 = Percentage of marks scored.

Illustration: (8.66-0.75) x 10 =79.1%

16. AWARD OF DIVISION, RANK AND MEDALS

16.1 Division and CGPA shall be awarded only after the eighth and final semester examination based on integrated performance of the candidate for all the eight semesters (six semesters for lateral entry) as per following details.

- (a) After successful completion of 160 credits, a student shall be eligible to get under graduate degree in engineering/technology. A student will be eligible to get undergraduate degree with honours only, if he/ she voluntary completes additional University recommended courses only (equivalent to 20 credits offered by NPTEL of 4 weeks, 8 weeks and 12 weeks shall be of 2, 3 and 4 credits respectively) through MOOCs. For registration to MOOCs courses, the students shall follow NPTEL site <http://nptel.ac.in/> as per the NPTEL policy and norms. These students can register for their courses through NPTEL directly as per the course offering in odd/even semesters at NPTEL. The registration fees will be borned by the student. These NPTEL courses (recommended by the university) may be cleared during the B.Tech degree program (not necessary one course in each semester). After successful completion of these MOOCs courses the students, shall, provide their successful completion NPTEL status/ certificates to the university (COE) through their college of study only. The student shall be awarded **First division with Honours** Degree only if he/she secures 7.50 or above CGPA and passed each subject of that degree program in single attempt without

any grace marks, without any gap along with successful completion of MOOCS based course of 20 credits.

- (b) The student shall be awarded First division with Distinction Degree only if he/she secures 7.50 or above CGPA and passed each subject of that degree program in single attempt without any grace marks and without any gap.
- (c) A candidate who qualifies for the award of the degree by securing E or above grades in all subjects of all the semesters (eight semesters/six semesters) as applicable, and secures CGPA less than 7.5 and greater than or equal to 6.5 shall be declared to have passed the examination in FIRST DIVISION.
- (d) All other candidates who qualify for the award of degree by securing E or above grades in all subjects of all semesters (eight semesters/six semesters as applicable) and secures CGPA below 6.5 and greater than or equal to 5.0 shall be declared to have passed the examination in SECOND DIVISION.

16.2 For award of ranks in a branch, a minimum of 10 students should have appeared in the 8th semester examination. The total number of ranks awarded shall be 10% of total number of students appeared in 8th semester or 10 students, whichever is less in that branch.

Illustration:

- 1. If 1028 students appeared for the 8th semester in Electronics and Communication Engineering Branch, the number of ranks to be awarded for Electronics and Communication Engineering will 10.
- 2. If 90 students appeared for the 8th semester in Biomedical Engineering Branch, the number of ranks to be awarded for Biomedical Engineering will be 09.

For award of rank in a branch of Engineering / Technology, the CGPA secured by the student from

- (a) 1st to 8th semester for the students admitted to B.E./B.Tech. Program from 1st year, and
 - (b) 3rd to 8th semester for the students admitted to B.E./B.Tech. Program from 2nd year (Lateral Entry)
- shall be considered.

A student shall be eligible for a rank at the time of award of degree in each branch of Engineering/ Technology, provided the student

- (a) Has passed 1st to 8th (students joining from 1st semester) or 3rd to 8th (in case of lateral entry) semester in all the subjects in first attempt only
- (b) Has not repeated/rejected any of the lower semesters.

If two students get the same CGPA, the tie should be resolved by considering the number of times a student has obtained higher SGPA; but, if it is not resolved even at this stage, the number of times a student has obtained higher grades like A⁺, A, B⁺, B etc shall be taken into account in rank ordering of the students in a program.

16.3 The Gold, Silver and any other Medals as decided by the university shall be awarded to students falls in the top ranks of various courses as per university rules.

“एक श्रेष्ठ व्यक्ति कथनी में कम, करनी में ज्यादा होता है।” –कन्फ्यूशियन

17. SCRUTINY AND RE-EVALUATION

17.1 Scrutiny and re-evaluation shall be allowed in only theory papers.

17.2 Revaluation of theory/practical papers is permitted only with certain conditions as laid down by university.

18. UNFAIR MEANS

Cases of unfair means shall be dealt as per the rules and regulations of the University (ANNEXURE-II).

19. AWARD OF SESSIONAL MARKS

Sessional marks for theory subjects, practicals and project shall be awarded as prescribed and at present the break-up of sessional marks shall be as follows:

(a) Theory Subjects :

- (i) Class test which will comprise 30 % of total theory marks with two mid-term tests of equal weightage.
- (ii) Teacher Assessment Tutorial/Assignment/ Quizzes/ Attendance comprises 20% of total theory marks.

(b) Practical,

- (i) Two mid-term viva-voce/tests of equal weightage 30% of total Practical marks.
- (ii) Teacher Assessment: Lab, Record/ Attendance 20% of total Practical marks.

(c) Make-up test may be held only for those students who could not appear in any one of mid-term class tests due to genuine reasons for which the prior permission from the Head of Institution/College was taken. Make up test shall ordinarily be held about two weeks before the semester examination. The syllabus for the make-up test shall be the whole syllabus covered by the subject teacher upto that time.

20. AWARD OF SEMINAR INDUSTRIAL TRAINING, EDUCATIONAL TOUR MARKS AT INSTITUTION/COLLEGE LEVEL

20.1 The marks of Seminar, Industrial Training, Educational tour marks shall be awarded on the following basis:

- (i) Write-up / Report 50%
- (ii) Presentation 50%

20.2 The marks in Seminar, Industrial Training and Educational Tour shall be awarded by a committee consisting of following members:

- (i) Head of the Department or his/her nominee.
- (ii) Concerned Officer - Incharge.
- (iii) Senior Faculty Member of the department nominated by the Head of Department.

“कोई व्यक्ति अपने कार्यों से महान होता है, अपने जन्म से नहीं।” –चाणक्य

21. CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled if :

- (a) He / She is not found qualified as per AICTE / State Government norms and guidelines or the eligibility criteria prescribed by the University. or
- (b) He / She is found unable to complete the course within the stipulated time as prescribed in clause 4.2 or
- (c) He / She is found involved in creating indiscipline in the Institution / College or in the University.

(a) The Academic Council shall have the power to relax any provision provided in the ordinance in any specific matter/situation subject to the approval of Executive Council of the University.

ANNEXURE-I

STATUS OF DETAINED STUDENTS

1. Following amendments have been approved for status of detained students in any semester

- (a) An academic year consists of two semesters (Odd and Even semester) comprising of 15 to 18 weeks of academic work equivalent to 90 actual teaching days. Attendance of the student shall be counted from the date of admission in the college or start of academic session whichever is later in a given semester.
- (b) Students detained in ODD semester shall be given an option to choose either to discontinue the study in Even semester and abandon the entire academic year (both semester) as laid down in clause 9.3 and repeat the entire year course in the next academic year OR to abandon only the ODD semester as laid down in section 9.3 of the ordinance. If the student chooses to Abandon the relevant semester only, he/she shall be further governed by the clause 9.4 and 9.5 of the ordinance.
- (c) If such a student abandons only the ODD semester performance and prefers to study in EVEN semester and attains the minimum credits to meet the eligibility for promotion as given in clause 10.2 (From the performance of only EVEN semester), he/she then have to study only the ODD semester (in which the student was detained) in the subsequent academic year as a re-admitted student. If he fails to get minimum credits required for promotion in EVEN semester he will be considered FAIL in entire year and will have to repeat both semester in the subsequent year.
- (d) Students detained in EVEN semester shall be given an option to choose either to abandon the entire academic year (both semester) as laid down in clause 9.3 and repeat the entire year course in the next academic year OR to abandon only the EVEN semester as laid down in section 9.3 of the ordinance. If the student chooses to Abandon the relevant semester only, he/she shall be further governed by the clause 9.4 and 9.5 of the ordinance.
- (e) If such a student abandons only the EVEN semester performance then it will be verified whether he/she has attained the minimum credits required to be promoted to next year as given in clause 10.2 (From the performance of only ODD semester). If he/she did then he/she have to study only the EVEN semester (in which the student was detained) in the subsequent academic year as a re-admitted student. Otherwise he/she will be considered fail in entire year and will have to repeat both semester in the subsequent year.

For example:

If a student is detained in 3rd semester of academic session 2019-20, he shall be allowed to study 4th semester as given in clause 10.1. If the student scores 21 credit in 4th semester then he fulfills the promotion criteria laid down by clause 10.2. He shall then take admission as re-admitted student in academic session 2020-21 in 3rd semester and complete the requirements of 3rd semester in odd semester of 2020-21. After the odd semester examination his 2nd year result (YGPA) shall be declared. However, the student can take admission in 5th semester only in the next academic year i.e. 2021-22. Similarly, if a student is detained in 4th semester of academic session 2019-20 and if the student has scored 21 credit in 3rd semester then he fulfills the promotion criteria laid down by clause 10.2. He shall then take admission in 4th semester as re-admitted student in academic session 2020-21 in 4th semester and complete the requirements of 4th semester in even semester of 2020-21. After the even semester examination his 2nd year result (YGPA) shall be declared. However, the student can take admission in 5th semester only in the next academic year i.e. 2021-22.

2. Method to convert the of results of students who were admitted in non MODEL CURRICULUM system however due to failing in any year now studying as re-admitted student in MODEL CURRICULUM system.

It was proposed that the old examination of result of such students shall be converted to grading system by the computation of SGPA, YGPA and CGPA methods as laid down in section 14.1 and 14.4 of the MODEL CURRICULUM ordinance implemented in University since academic year 2016-17. However, if a student who was declared PASS in old system and as per the calculation of MODEL CURRICULUM system if the SGPA of the student falls below 5.0, such student shall be exempted from minimum criteria of SGPA in a given semester.

*“कल तो चला गया आने वाला कल अभी आया नहीं है हमारे पास केवल आज हैं
आईये शुरूआत करें।” –मदर टेरेसा*

Revised Structure B. Tech 1st Year
**DR. A.P.J. ABDUL KALAM TECHNICAL
UNIVERSITY, LUCKNOW**



**REVISED EVALUATION SCHEME
&
SYLLABUS**

**FOR
B. TECH. I YEAR**

(All Branches except Agriculture (AG)
and Biotechnology (BT))

**ON
AICTE MODEL CURRICULUM)
[Effective from the Session: 2020-21]**

UG Stream Vs Allied Branch Classification 2020-21		Code
Stream	Branch Name	
Agriculture	Agriculture	AG
Bio Technology	Biotechnology	BT

Revised Structure B. Tech 1st Year

Civil Engineering	Civil Engineering	CE
	Environmental Engineering	EV
Chemical Engineering	Chemical Engineering	CH
	Food Technology	FT
Computer Science	Computer Engineering And Information Technology	CSA
	Computer Science	CS
	Computer Science and Engineering (CS)	CSE
	Computer Science and Information Technology	CSIT
	Information Technology	IT
	Computer Science and Engineering (Artificial Intelligence) 2020-21	CSAI
	Computer Science And Engineering(Artificial Intelligence & Machine Learning) 2020-21	CSME
	Computer Science And Engineering(Data Science) 2020-21	CSDS
	Computer Science And Engineering(Internet Of Things) 2020-21	CSIOT
	Computer Science And Business System 2020-21	CSBS
Electrical Engineering	Electrical Engineering	EE
	Electrical & Electronics Engineering	EN
Electronics Engineering	Applied Electronics & Instrumentation	AI
	Bio Medical Engineering	BM
	Instrumentation and Control Engineering, Instrumentation Engineering	IC
	Electronics Engineering	EL
	Electronics and Communication Engineering	EC
	Electronics and Instrumentation Engineering	EI
	ELECTRONICS & TELECOMMUNICATION ENGINEERING	ET
Mechanical Engineering	Aeronautical Engineering	AE
	Automobile Engineering	AU
	Industrial Production Engineering	IP
	Manufacturing Technology	MT
	Mechanical and Industrial Engineering	MI
	Mechanical Engineering	ME
	Plastic Engineering	PL
	Production Engineering	PE
Textile Engineering	Carpet & Textile Chemistry	CT
	Textile Chemistry	TC
	Textile Technology	TT
	Handloom & Textile Technology 2020-21	HTT

“घृणा, घृणा से नहीं, प्रेम से खत्म होती है। यह शाश्वत सत्य है।” –गौतम बुद्ध

B. Tech 1st Year
Revised Structure in accordance with AICTE Model Curriculum
Effective w.e.f. Academic Session 2020-21

B. Tech 1st Year
(All branches except Bio Technology and Agriculture Engg.)
Revised Structure in accordance with AICTE Model Curriculum
Effective w.e.f. Academic Session 2020-21

SEMESTER I

3 WEEKS COMPULSORY INDUCTION PROGRAM

AICTE Guidelines in Model Curriculum: After successful completion of 160 credits, a student shall be eligible to get Under Graduate degree in Engineering. A student will be eligible to get Under Graduate degree with Honours only, if he/she completes additional university recommended courses only (Equivalent to 20 credits; NPTEL Courses of 4 Weeks, 8 Weeks and 12 Weeks shall be of 2, 3 and 4 Credits respectively) through MOOCs. For registration to MOOCs Courses, the students shall follow NPTEL Site <http://nptel.ac.in/> as per the NPTEL policy and norms. The students can register for these courses through NPTEL directly as per the course offering in Odd/Even Semesters at NPTEL. These NPTEL courses (recommended by the University) may be cleared during the B. Tech degree program (not necessary one course in each semester). After successful completion of these MooCs courses the students, shall, provide their successful completion NPTEL status/certificates to the University (COE) through their college of study only. The student shall be awarded Hons. Degree (on successful completion of MOOCS based 20 credit) only if he/she secures 7.50 or above CGPA and passed each subject of that Degree Programme in single attempt without any grace marks.

B. Tech 1st Year
Revised Structure in accordance with AKTU Model Curriculum
Effective w.e.f. Academic Session 2020-21

SEMESTER-I 3 WEEKS COMPULSORY INDUCTION PROGRAM													
Sl. No.	Subject Codes	Subject	Periods			Evaluation Scheme				End Semester		Total	Credit
			L	T	P	CT	TA	Total	PS	TE	PE		
1.	KAS101T/ KAS102T	Engineering Physics/ Engineering Chemistry	3	0	0	30	20	50		100		150	3
2.	KAS103T	Mathematics-I	3	1	0	30	20	50		100		150	4
3.	KEE101T/ KEC101T	Basic Electrical Engineering/ Basic Electronics Engineering	3	0	0	30	20	50		100		150	3
4.	KCS101T/ KME101T	Programming for Problem Solving / Elements of Mechanical Engineering	3	0	0	30	20	50		100		150	3
5.	KAS151P/ KAS152P	Engineering Physics Lab/ Engineering Chemistry Lab	0	0	2				25		25	50	1
6.	KEE151P/ KEC151P	Basic Electrical Engineering Lab/ Basic Electronics Engineering Lab	0	0	2				25		25	50	1
7.	KCS151P/ KAS154P	Programming for Problem Solving / English Language Lab	0	1	2				25		25	50	1
8.	KCE151P/ KWS151P	Engineering Graphics & Design Lab/ Workshop Practices Lab	0	1	2				50		50	100	1
9.	KMC101/ KMC102	AI For Engineering/ Emerging Technology for Engineering	2	0	0	15	10	25		25		50	2
10.	KNC101	Soft Skill I (Compulsory Audit Course)	2	0	0	15	10	25		25			0
	MOOCs	(For B.Tech. Hons. Degree)*											
		Total										900	19

B. Tech 1st Year
Revised Structure in accordance with AKTU Model Curriculum
Effective w.e.f. Academic Session 2020-21

SEMESTER-II													
Sl. No.	Subject Codes	Subject	Periods			Evaluation Scheme				End Semester		Total	Credit
			L	T	P	CT	TA	Total	PS	TE	PE		
1.	KAS201T/ KAS202T	Engineering Physics/ Engineering Chemistry	3	0	0	30	20	50		100		150	3
2.	KAS203T	Mathematics-II	3	1	0	30	20	50		100		150	4
3.	KEE201T/ KEC201T	Basic Electrical Engineering/ Basic Electronics Engineering	3	0	0	30	20	50		100		150	3
4.	KCS201T/ KME201T	Programming for Problem Solving / Elements of Mechanical Engineering	3	0	0	30	20	50		100		150	3
5.	KAS251P/ KAS252P	Engineering Physics Lab/ Engineering Chemistry Lab	0	0	2				25		25	50	1
6.	KEE151P/ KEC151P	Basic Electrical Engineering Lab/ Basic Electronics Engineering Lab	0	0	2				25		25	50	1
7.	KCS251P/ KAS254P	Programming for Problem Solving / English Language Lab	0	1	2				25		25	50	1
8.	KCE251P/ KWS251P	Engineering Graphics & Design Lab/ Workshop Practices Lab	0	1	2				50		50	100	1
9.	KMC201/ KMC202	AI For Engineering/ Emerging Technology for Engineering	2	0	0	15	10	25		25		50	2
10.	KNC201	Soft Skill II	2	0	0	15	10	25		25			0
	MOOCs	(Compulsory Audit Course) (For B.Tech. Hons. Degree)*											
		Total										900	19

Vision & Mission/PEOs/POs/PSOs of the Departments

CSE Department

Vision

To be recognized globally for delivering high quality education in the ever changing field of computer science & engineering, both of value & relevance to the communities we serve.

Mission

1. To provide quality education in both the theoretical and applied foundations of Computer Science and train students to effectively apply this education to solve real world problems.
2. To amplify their potential for lifelong high quality careers and give them competitive advantage in the challenging global work environment.

Programme Educational Objectives (PEOs)

- 1: **Learning:** Our graduates to be competent with sound knowledge in field of Computer Science & Engineering.
- 2: **Employable:** To develop the ability among students to synthesize data and technical concepts for application to software product design for successful careers that meet the needs of Indian and multinational companies.
- 3: **Innovative:** To develop research oriented analytical ability among students to prepare them for making technical contribution to the society.
- 4: **Entrepreneur / Contribution:** To develop excellent leadership quality among students which they can use at different levels according to their experience and contribute for progress and development in the society.

Programme Specific Outcomes (PSOs)

- PSO 1:** The ability to use standard practices and suitable programming environment to develop software solutions
- PSO 2:** The ability to employ latest computer languages and platforms in creating innovative career opportunities

“इंतजार करने वालों को सिर्फ उतना ही मिलता है, जितना कोशिश करने वाले छोड़ देते हैं।”
—डॉ. ए.पी.जे. अब्दुल कलाम

IT DEPARTMENT

Vision

To produce employable, self disciplined and competent IT professional capable of providing sustainable solution to problems in the field of Information Technology.

Mission

To provide quality knowledge in field of Information Technology and make the students capable to serve the industry and society by their innovative ideas and skills and lead to the contribution towards the overall progress and development over globe.

PROGRAMME EDUCATIONAL OBJECTIVES (PEOs)

- 1: **Knowledge Acquisition:** To understand the basic principles of mathematics, science and engineering to provide solid foundation in these fields.
- 2: **Competency for Employment:** Ability to achieve high level of technical expertise in the field of Information Technology in order to enable to succeed in computing practice & research.
- 3: **Innovative skills:** Ability to produce designs, for IT solution that are based on sound technical principles, functionality, aesthetics, security, cost effectiveness and sustainability.
- 4: **Social Contribution:** To motivate students in social concern problems and introduce them to professional ethics & code of professional practices along with development in ability of leadership & communication skill in IT professional and social area.
- 5: **Entrepreneurship:** Ability to apply their sound knowledge in their respective field in multidisciplinary activities and correlate the theoretical knowledge in the challenging fields to generate employment opportunities.

Programme Specific Outcomes (PSOs)

- PSO 1:** An ability to develop & manage Information Technology resources of an individual or organization.
- PSO 2 :** An ability to develop IT solutions related to E-governance, E-Commerce, E-Education and/or Health Care Management.

“संतुलित दिमाग के जैसी कोई सादगी नहीं हैं, संतोष जैसा कोई सुख नहीं हैं, लोभ जैसी कोई बीमारी नहीं है, और दया जैसा कोई पुण्य नहीं है।” –चाणक्य

EEE DEPARTMENT

Vision and Mission of DEPARTMENT

Vision:

To strive continuously for excellence in education related to Electrical and Electronics Engineering by nurturing human resource to contribute for sustainable growth of industry and society.

Mission:

The department aims to realize the vision through the following mission:

M1. Empower students with fundamental knowledge of Electrical, Electronics and Computational Technology.

M2. Facilitate professional skills and competence in the field of Electrical and Electronics Engineering.

M3. Evolve as active entrepreneurial human resources for the society.

Programme Educational Objectives (PEOs)

1. **Learning:** Candidates shall be prepared for the successful pursuit of studies and shall have the ability to engage in life long learning in the field of electrical engineering and related fields. They will understand the challenges of dynamically changing world by adopting their skills through continuous learning and self improvements.
2. **Employability:** Graduates will contribute to industries and/or government organisations by applying their skills and knowledge acquired during the programme.
3. **Innovative:** Graduates will be productive in the professional practice of engineering of related fields. They will be able to identify the needs of nation and society and to provide solutions using their skills.
4. **Research:** Graduates will be provided solid foundations in mathematical and engineering fundamentals required to pursue higher studies and research within the appropriate technological, societal, ethical and organisational context.
5. **Entrepreneurship/Self Employment:** Graduates will also be competent practitioners of electrical engineering by displaying their skills and theoretical & practical knowledge of electrical engineering.

Programme Specific Outcomes (PSOs)

PSO 1 : Modelling and Analysis – An ability to mathematically model and analyze the performance of Signal & System, Control System, Electrical Machine, Power Electronic, Electrical Power System, Instrumentation System and Integrated circuit.

PSO 2 : Design and Development – An ability to design the hardware and software requirements for the development of Electric drives, Automation System, Embedded System and Communication System.

“फूलों की सुगंध केवल वायु की दिशा में फैलती है, लेकिन एक व्यक्ति की अच्छाई हर दिशा में फैलती है।” –चाणक्य

ECE DEPARTMENT

Vision

To develop the department into a full-fledged centre of learning in various fields of Electronics and Communication Engineering keeping in view the latest developments in the World.

Mission

- M1: To educate the students in Contemporary Technologies in Electronics and Communication Engineering.
- M2: To educate the students in Electronics and Communication Engineering to meet the Industrial needs.
- M3: To educate the students in Electronics and Communication Engineering to meet the Societal needs.

PROGRAMME EDUCATIONAL OBJECTIVES (PEOs)

1. **Knowledge Acquisition:** Graduates having strong background in mathematics, science, and engineering technology and able to employ necessary techniques, hardware, and software tools for modern engineering applications.
2. **Competency for Employment:** Graduates will be involved in professional organizations, formal educational opportunities; industry oriented training programs that enhances their ability to be productive in their place of employment.
3. **Innovative skills:** Graduates will demonstrate high levels of creativity, critical thinking, responsibility, teamwork and leadership in their careers.
4. **Social Contribution:** Graduates understand professional, ethical and social responsibilities.
5. **Entrepreneurship:** Graduates will use their technical and presentation skills to be successful entrepreneur to enhance the self employability.

Programme Specific Outcomes (PSOs)

- PSO1:** The ability to understand and apply fundamental knowledge of various fields of Electronics and Communication Engineering in the analysis and design of different types of electronics and communication systems.
- PSO2:** Ability in using electronic modern tools (both software and hardware) for the design and analysis to solve complex electronic problems.
- PSO3:** Ability to adopt the changing work environment, to develop good interpersonal skills as an individual and leader in a team in appreciation of professional ethics and societal responsibilities.

ME DEPARTMENT

Vision

The Mechanical Engineering Department endeavors quality education, by imparting theoretical and practical knowledge to train students so that they can take responsibility to provide solution to the challenges at various levels of engineering work globally.

Mission-2

1. Imparting quality education to the students to keep in pace with recent trends in Mechanical Engineering.
2. To provide students and faculty members with opportunities to innovate and disseminate knowledge.

PROGRAMME EDUCATIONAL OBJECTIVES (PEOs)

1. **Attainment:** Our graduates are trained to become competent to advance in their careers by identifying and utilizing educational and career building opportunities through their employer, educational institutions, or professional societies and achieve leadership and management positions within the profession.
2. **Employable:** Our graduates are equipped with sufficient information and competencies in the area of Thermal, Design and Production (theory as well practical) in order to fulfill the requirement of Industry and Research.
3. **Inventive:** Our graduates are involved in research and development, getting informed through education in order to contribute to industry and society. The Project work in Industry and College helps them to generate Innovative Ideas.
4. **Entrepreneur:** Our graduates recognize societal & industrial needs and work to develop and produce any product of the desired quality at a competitive cost.

Programme Specific Outcomes (PSOs)

- PSO1:** To enable the students to apply practical skills, knowledge in major streams such as thermal, design, manufacturing and fluid engineering.
- PSO2:** To empower the student to take-up career in industries or to pursue higher studies in mechanical and interdisciplinary programs with high regard for ethical values, environmental and social issues.

“If one man can destroy everything, why can’t one girl change it.” –Malala yousafzai.

CIVIL DEPARTMENT

Vision

To become a centre of excellence in Civil Engineering education at national and international levels as well as contributes to sustainable development of the nation by emerging as pioneer consultancy center in the various aspects of Civil Engineering

Mission

To make the students immediatly employable as per the industrial requirments by imparting globally acceptable quality of education and knowledge with environmental, ethical and moral values.

Program Educational Objectives (PEOs)

- PEO 1:** To develop technical skills and professionals efficiency in the students that will prepare them for immediate employment in the branch of Civil Engineering in industry.
- PEO 2:** To make students able to apply acquired skills in developing safe, sustainable, economical and environmentally sound solutions to civil engineering problems either within the profession or through research.
- PEO 3:** To develop skills in students making them able to work as a part of team with other professionals and to effectively communicate civil engineering concepts orally and/or in written forms.
- PEO 4:** To develop skills among students making them aware of modern technology and the competence to be savvy users of information technology.

Programme Specific Outcomes (PSOs)

- PSO 1:** Graduates will be able to describe, plan, analyse, design and execute civil engineering constructions without overexploitation of natural resources.
- PSO 2:** Prepare detailed drawings, cost estimates, reports, interact with clients, manage workers, work in a multi-disciplinary team and executes construction works.
- PSO 3:** Graduates will have requisite understanding on impact of civil engineering projects and processes in a global, economic and societal context.

“स्वयं को अनुशासित कीजिये और आपको दूसरों को अनुशासित करने की जरूरत नहीं पड़ेगी।”
—जॉन वुडेन

Programme Outcomes (POs) (For All Disciplines)

The Programme Outcomes (Pos) will be common for all Engineering Programmes, which are as under:-

1. **Engineering knowledge:** Apply the knowledge of mathematics, science, engineering fundamentals, and an engineering specialization to the solution of complex engineering problems.
2. **Problem analysis:** Identify, formulate, review research literature, and analyze complex engineering problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and engineering sciences.
3. **Design/development of solutions:** Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations
4. **Conduct investigations of complex problems:** Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.
5. **Modern tool usage:** Create, select, and apply appropriate techniques, resources, and modern engineering and IT tools including prediction and modeling to complex engineering activities with an understanding of the limitations.
6. **The Engineer and society:** Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional engineering practice.
7. **Environment and sustainability:** Understand the impact of the professional engineering solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.
8. **Ethics:** Apply ethical principles and commit to professional ethics and responsibilities and norms of the engineering practice.
9. **Individual and team work:** Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.
10. **Communication:** Communicate effectively on complex engineering activities with the engineering community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions.
11. **Project management and finance:** Demonstrate knowledge and understanding of the engineering and management principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.
12. **Life-long learning:** Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.

“लक्ष्य को ही अपना जीवन कार्य समझो। हर समय उसका चिंतन करो, उसी का स्वप्न देखो और उसी के सहारे जीवित रहो।” –स्वामी विवेकानन्द

DEPARTMENT OF MANAGEMENT STUDIES (MBA)

Vision

To provide value based management education to sculpt the youth of nation in to effective management professional for serving society & nation with better utilization of available resources.

Mission

To nurture futuristic managers/entrepreneurs by unleashing their competencies through creative and pioneering analytical potentials in the management education with requisite professional skills, attitude, leadership and values.

PROGRAMME EDUCATIONAL OBJECTIVES (PEOs)

Knowledge Acquisition: Students will be able to understand the basic principles of management for effective and efficient application in business fields.

Employable: Students will be able to acquire high value based, culture driven and quality oriented business education to meet the expectation of business world.

Social contribution: Graduates will understand their professional, ethical and social responsibilities towards society and use them in Nation building.

Innovative skills: Graduates will adopt and demonstrate their creativity, critical thinking, responsibility, teamwork and leadership in day to day working.

Entrepreneurship: To inculcate the entrepreneurship skills with leadership qualities in students for their startups / ventures to serve the society and nation.

PROGRAM OUTCOMES (POs)

PO1- Apply knowledge of management theories and practices to solve business problems.

PO2- Foster Analytical and critical thinking abilities for data-based decision making.

PO3- Ability to develop Value based Leadership ability.

PO4- Ability to understand, analyze and communicate global, economic, legal, and ethical aspects of business.

PO5- Ability to lead themselves and others in the achievement of organizational goals, contributing effectively to a team environment.

PROGRAM SPECIFIC OUTCOMES (PSOs)

PS01HR - Strategically plan for staffing requirement based on organizational strength and policy by using appropriate employees' talent recruitment and retention methods.

PS02HR -Will be able to maintain cordial relationship in the organization with superior & subordinates and will finally fit himself in the job as per his skills.

“ज्ञान आपको शक्ति देगा, लेकिन चरित्र आपको सम्मान देगा।” – ब्रूस ली

PS01MKT- Strategically plan for staffing requirement based on organizational strength and policy by using appropriate employees' talent recruitment and retention methods.

PS02MKT- Will be able to demonstrate relationship management/ salesmanship skills that will enable the students to collaboratively interact with customers, employees & suppliers.

PS01FIN- Help the students in acquiring working knowledge of financial services and markets and can manage the organization efficiently.

PS02FIN- Interpret financial data, and use it to make informed decisions about the operating performance and financial position of a company.

PS01IT- Will able to learn to utilize telecommunications and data communications skills in a business environment to make optimum business decisions.

PS02IT- Will gets an opportunity with a unique competitive advantage of enhanced analytical and business skills and knowledge of the latest technology in business management and will be able to use digital commerce and e-business tools to meet an organization's business goals.

International Astronomical Search Collaboration

A team of students of B.Tech. First Year CSE from RKGIT, Ghaziabad comprising of Arpan Gupta (Team leader, citizen scientist) Abhishek Gupta, Siddh Kumar Singh and Harshita Singh participated in Vigyan Prasar Network of Science Clubs supported “Ignited Minds-SKYAAC Saptarishi India Asteroid Search Campaign” organized by International Astronomical Search Collaboration (IASC) with NASA as a partner institution.

The campaign was held between September 01- September 27, 2021 and the team of the students participated as “RKGIT Amateur Astronomers”. They went through a training process for this international level citizen science project by the experts from Saptarishi India and VIPNET, Vigyan Prasar (an autonomous organization under DST, Govt of India). The experts were led by National Convenor of the campaign Amritanshu Vajpayee. During the asteroid search campaign the team of students had participated in the analysis of the astronomical images received from Pan-STARRS observatory on the platform of IASC and contributed to the preliminary observations of the Near-Earth Objects and Main Belt Asteroids. The team of RKGIT had got thirteen successful Preliminary Detections of objects in the list released by IASC at the end of the Campaign.



Now the detected objects will go through a process of re-observation and study of orbital characteristics by the experts in the coming days. The student team of RKGIT may also get a chance to name the objects detected, if their properties are properly established by the experts, after passing through further studies and then provisional and numbered phase.





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OFFICE OF THE DIRECTOR

Ref. No. RKGIT/Dir.Off./Sept./2018/06

Date : 11.09.2018

Sub : Incentive Scheme for Meritorious Students

A considerable number of students in the Institute are doing exceedingly well in academics. Some of them have secured more than 90% marks in the University examination. The list of students securing between 85-90% marks is even longer. A good no. of these students have the potential to secure University ranks including the gold and silver medal in the University merit lits.

The Management has announced an incentive scheme in which the meritorious students will be given following rewards/prizes on important occasions like Freshers party, Tech. Fest and/or any other occasion.

S. No.	Course	Year	Criteria	Merit Certificate & Prize Money	Remarks
1.	B.Tech & B. Pharma	2 nd year	90% & above	Merit Certificate + Rs. 11,000/-	1 st to 2 nd Sem (combined)
2.	B.Tech & B. Pharma	3 rd year	90% & above	Merit Certificate + Rs. 11,000/-	1 st to 4 th Sem (all combined)
3.	B.Tech & B. Pharma	4 th year	90% & above	Merit Certificate + Rs. 11,000/-	1 st to 6 th Sem (all combined)
4.	B.Tech & B. Pharma	3 rd year	85% & above	Merit Certificate + Rs. 5,100/-	As at srl no. 02
5.	B.Tech & B. Pharma	4 th year	85% & above	Merit Certificate + Rs. 5,100/-	As at srl no. 03
6.	MBA	2 nd year	85% & above	Merit Certificate + Rs. 5,100/-	The same criteria for MBA students.
7.	B.Tech & B. Pharma	3 rd & 4 th year	Branch Toppers (below 85%)	Merit Certificate	As at srl no. 2 & 3
8.	MBA	2 nd year	Branch Toppers (below 85%)	Merit Certificate	As at srl no. 1

Any student scoring 95% marks (accumulative) or above will be given a prize of Rs. 21,000/- besides a Merit certificate.

The Management has further decided to give following rewards/prizes to the University rank holders.

S.No.	Rank/Medal	Reward	Remarks
1	Gold	Rs. 1,00,000/-	1 st position in the University
2	Silver	Rs. 75,000/-	2 nd position in the University
3	Rank in First Ten	Rs. 51,000/-	For securing position in first Ten in the University Merit list.

For 2nd year students of B. Tech. & B.Pharm, the criteria for reward/prize will be 90% marks or above. The students will less than 90% marks (in 1st & 2nd semester combined) will not be eligible for reward under this scheme.

The above scheme has been made applicable from the session 2018-19 and the students covered in any of the above categories will be rewarded on any important occasion. The whole concept of the incentive scheme is to motivate the meritorious students to do better in their academics, earn a prestigious position in the University and bring laurels to the whole RKGIT Parivar.

Dr. D.R. Somashekar
Director



Raj Kumar Goel Institute of Technology, Ghaziabad

Approved by A.I.C.T.E., New Delhi and affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow -(U.P.)

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OFFICE OF THE DIRECTOR (ACADEMICS)

NOTE

Sub : ISSUANCE OF VARIOUS CERTIFICATES TO STUDENTS

It has been observed that no proper procedure is being followed for issuing various certificates, such as, Bonafide Certificate, Character Certificate, Provisional Pass Certificate, Transfer Certificate, etc to the students. To streamline the system, it has been decided that a student while applying for a certificate, mentioned above, will have to submit an application in the prescribed form (enclosed) giving all relevant details under his signature. On receipt of application, the same will be processed in personal file of the student, the details will be verified and the application will be then signed by the Registrar in token of the details having been verified by him / her. Thereafter, necessary certificate will be typed, checked, initialed and put up to the undersigned for signature in personal file of the student.

The application of the student in original, alongwith a photocopy of the certificate issued, will be kept in the personal file of the student for record and an entry will be made in the register being maintained for this purpose. The signature of the student will also be obtained on photocopy of the certificate in token of having received the same.

No certificate will be issued to any student unless he/she submits an application in the prescribed form. A certificate will not be issued to a third person except under exceptional circumstances and if so permitted by the Director/Dean (Academic). As a matter of policy the certificates will be issued to the concerned student when applying in person in the prescribed application form.

Director Academic

“शिक्षा सबसे सशक्त हथियार है जिससे दुनिया को बदला जा सकता है।” –नेल्सन मंडेला



Raj Kumar Goel Institute of Technology, Ghaziabad

Approved by A.I.C.T.E., New Delhi and affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow-(U.P.)

5KM STONE, Delhi-Meerut Road, Ghaziabad (U.P.)-201003

Tel : (0120) 2788350, 2788409, Fax (0120) 2788273, website : www.rkgit.edu.in

APPLICATION FOR ISSUANCE OF VARIOUS CERTIFICATES

To: The Director

- Application Form for:
- | | | | |
|---|--------------------------|----------------------------|--------------------------|
| 1. Bonafide Certificate | ☐ | 4. Transfer Certificate | ☐ |
| 2. Character Certificate | | 5. Duplicate Identity Card | ☐ |
| 3. Provisional Pass Certificate | ☐ | 6. Degree Certificate | ☐ |
| (Tick $\sqrt{\quad}$ against the required certificate/Card) | | 7. Any other documents | |

Name: _____

Father's Name: _____

Date of Birth (As per High School Certificate): _____

Sex: ☐ Male ☐ Female

Course and Branch: _____ Year/Semester: _____

Student No: _____

University Roll No: _____

Enrolment No: _____

Mention the last Semester examination appeared _____ Status of the Result _____

Carry over paper (if any), give details: _____

Hostler I ☐ Non-Hostler ☐ (Tick $\sqrt{\quad}$ in the correct box)

FOR BONAFIDE CERTIFICATE:

Mention the reason for the requirement & the subject matter:

FOR CHARACTER CERTIFICATE:

Remarks of the HOD/Warden (in case of hostellers) about the conduct and character of the Student

FOR PROVISIONAL PASS CERTIFICATE:

1. Attach the photo copy of the Final Semester Mark sheet with this Application Form
2. No Dues clearance from the Accounts Section

FOR TRANSFER CERTIFICATE:

Attach the following with this Application Form:

1. Attach Photocopy of the Final Semester Mark sheet
2. No Dues clearance from the Accounts Section

FOR DUPLICATE IDENTITY CARD:

1. In case of loss of I-Card or the Hostel Card a duplicate Card will be issued on Payment of Rs.100-
2. In case of mishandling, the student will be required to return the old I-Card & Pay Rs.50/- to get a duplicate one

The above amount fee will be deposited in the accounts section

FOR DEGREE CERTIFICATE:

1. No Dues clearance from the Accounts Section

Declaration by the Student

I hereby declare that the entries in the form are true to the best of my knowledge and belief. In case any entry in this form is found to be false, I will be solely responsible for any future consequences and also will have no objection if the College initiates any legal action against me.

Signature of the Student with Date

The above details have been verified and found correct.

Date: _____

Registrar, RKGIT

Note: The student may please note that the aforesaid certificates will be issued on the third day of the receipt of this application



Raj Kumar Goel Institute of Technology, Ghaziabad
Office of the Dean Student Welfare

Ref.No.4.1/1655/2016-17

Date: 13 July, 2016

Sub: LEAVE – STUDENTS

As per prevailing policy the students (hostlers) on 'week ends', when there are no classes, are allowed to go home or to their local guardian by respective hostel warden after proper documentation and verification from the parents. As regards leave, while the classes are going on, the students need to submit their request in the prescribed format, where the class counselor and HOD furnish certain details and also give recommendation for granting leave.

As decided earlier, leave upto 02 'academic days may be granted at the level of HOD. However, while granting leave it shall be verified that the student has a valid reason, his/ her parents are aware of it and in case of long journey, the student has proper reservation etc. The aspect of attendance, performance and discipline should also be duly considered before granting leave. The student with short attendance or poor performance should be discouraged from leaving the classes unless it is absolutely necessary to do so, due to some extreme urgency etc.

In view of the above, the applications involving leave upto 02 days, need not be forwarded to the undersigned for approval and the students may directly submit their applications, duly approved by their respective Principal/ HOD, to the concerned Hostel Warden. The leave / absence for more than 02 days will require written approval of the undersigned.

The same format (enclosed) will be used for seeking permission to take part in any outside activity / event like Technical Fest / Sports events etc. in other Institutions, supported by documentary proof.

Encls: format

(H.G.Garg)
Dean Student Welfare

“You cannot change your future, but you can change your habits, and surely your habits will change your future.”—Dr. APJ Abdul Kalam

Date:

To,

**The Dean Student Welfare/Chief Warden
RKGIT., Ghaziabad**

Sub:- _____

Sir,

Father's Name _____
Address _____

Mob: No. _____

Signature _____
Student Name _____
Roll No _____ Year _____ Semester _____
Branch _____ Mob.No _____
Hostel Name & Room No. _____

Remarks/Recommendation:

Class Counsellor	Parents' Response*	HOD	Dean (SW)/ Chief Warden
Attendance (%) _____ Performance (%) _____ No. of CP (Till now) _____ Discipline _____ Any other remarks _____ Signature _____		Recommended/ Not Recommended _____ _____ (Name & Signature) Branch _____	Approved/ Not Approved
(Name of Class Counsellor)	Signature of Class Counsellor / HOD		

NOTE: 1. The Class Counsellor /HOD will contact the parents and record response in the appropriate column (*).
2. The leave/absence for more than 02 days will require written approval of Dean (SW)/Chief Warden.

Application Format for Guest House Accomodation

To,

**The Chief Warden
RKGIT., Ghaziabad**

Date:

Sub:- _____

Sir,

Name of Guest _____

Signature _____

Student Name _____

Relation with Student _____

Roll No _____ Year _____

Purpose of Visit _____

Branch _____

Hostel Name & Room No. _____

Address _____

Mobile No _____

Duration of Visit _____

From _____ To _____

Mobile No. _____

Remarks/Recommendation:

Warden	Chief Warden
Remarks _____	Approved / Not Approved/ Remarks
Signature _____	Signature _____

- NOTE:** 1. A guest means parents, blood relations or any close family member. No other person will be entertained.
2. Prior permission, atleast 24 hours before the visit, will be necessary.
3. Permission can be given for not more than two days.
4. In case the details furnished are found to be false, the student will be liable for disciplinary action.
5. The entries of all guests will be made in the guest register which will be signed by the student, guest and the warden in each case.

E-mail ID Request Form

Raj Kumar Goel Institute of Technology

S. No.:

PERSONAL INFORMATION

Full Name : Father's name:
Roll No. : Branch & Sem.:
Correspondence Address:
.....
Permanent Address :
.....
Mobile No. : Home Tel.:
Date of Birth :
Current E-mail :

Desired E-mail ID : @rkgit.edu.in
Date : Signature:.....

VERIFICATION BY HEAD OF DEPARTMENT:

All the above entries filled by applicant are true and verified to the best of my knowledge. Applicant is allowed to use E-mail ID provided by the Institute.

Name of HOD :
HOD's Signature : Dated:

ACCEPTANCE OF TERMS & CONDITIONS

I hereby agree to the RKGIT terms & Conditions and would not use the official E-mail ID for sending SPAM / Commercial Emails or for any sort of other unlawful activities.

Name of Applicant :
Signature : Dated:.....

Note:

- It is requested that all E-mail users should not disclose their username and password to anyone else. Any event arising of misuse of internet shall be the sole responsibility of the user only.

FOR OFFICE USE ONLY

Allotted E-mail ID :
Issued by :
Authorized Signatory : Dated:
.....
Allotted E-mail ID :
Issued by :
Authorized Signatory : Dated:



RAJ KUMAR GOEL INSTITUTE OF TECHNOLOGY

INTERNET CONNECTION FORM

Affix Passport
Size Latest
Photograph

Date:

S. No.:

[Note- This form should be filled in capital letters only, by subscriber]

NAME : ROLL NO.:
 EMAIL ID : PHONE NO.:
 FATHER'S NAME: BRANCH :
 SEMESTER : HOSTEL BLOCK : ROOM NO.:
 SIGNATURE :

VERIFICATION BY WARDEN:

All the above entries filled by student are true and verified to the best of my knowledge.

NAME OF WARDEN: WARDEN'S SIGN. DATE:

AGREEMENT OF INTERNET CONNECTION

This Agreement is made and entered on date Between **Raj Kumar Goel Inst. Of Tech. Ghaziabad** and Mr./Ms./Mrs., who has wished to subscribe to RKGIT Internet Network. The subscriber is fully abided by the terms & conditions mentioned below.

Signature of Subscriber: Signature of Network Administrator:

Terms and conditions:

1. RKGIT Network shall provide 1 IP Address to each subscriber, subject to the condition mentioned below that the subscriber submits in writing to abide by them.
2. The subscriber shall not carry in his network any objectionable, obscene, unauthorized on any other content, message or communications infringing copyright, intellectual property right and International & Domestic cyber laws in any form or inconsistent with the laws of India.
3. The subscriber shall not use the network for anti-national activities like break-ins or attempted break-ins of Indian networks, to endanger or make vulnerable a networked infrastructure.
4. The subscriber shall not use any hardware/software which is unlawful and/or render network security vulnerable.
5. The Agreement shall be subject to provisions of Indian Telegraph Act 1985, Indian Wireless Telegraphy Act 1933, TRAI Act 1997 and other legal clauses issued by the Govt. of India, as mentioned from time to time.
6. RKGIT Network reserves the right to inspect subscriber premises and equipment of the subscriber to ensure the network is being used in accordance with the guidelines provided by DOT and other government agencies.

Important Notice:

1. It is requested that all internet users should not disclose their username and password to anyone else. Any event arising of misuse of internet shall be the sole responsibility of the subscriber only.
2. Subscriber must use internet bandwidth according to the limits and rules defined by RKGIT Network. If the subscriber fails to comply with any of the above clauses, his/her connection will be permanently disconnected without any intimation to the subscriber.

FOR OFFICE USE ONLY

MAC ADDRESS: ALLOTTED IP ADDRESS:

ISSUE DATE: EXPIRY DATE:

AUTHORIZED SIGNATURE:

MAC ADDRESS: ALLOTTED IP ADDRESS:

ISSUE DATE: EXPIRY DATE:

AUTHORIZED SIGNATURE:

“जीत उसे मिलती है, जो सबसे दृढ़ रहता है।” –नैपोलियन बोनापार्ट



अच्छा शिक्षक वह है जो जीवन पर्यन्त ,
विद्यार्थी बना रहता है। और इस
प्रक्रिया में वह केवल किताबों से ही
नहीं अपितु विद्यार्थियों से भी सीखता है।
डॉ. सर्वपल्ले राधाकृष्णन

उठो जागो और तब तक मत रुको
तब तक लक्ष्य की प्राप्ति न हो जाए
स्वामी विवेकानंद

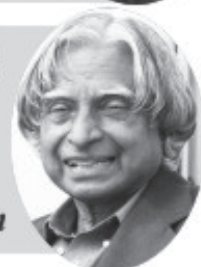


Strength does not come
from winning. Your
struggles develop your
strengths. When you go
through hardship and
decide not to surrender.
that is strength.

- Mahatma Ghandhi

You cannot change your future but
you can change your habits and
surely your habits will change
your future.

- APJ Abdul Kalam



*'I Will Make Such a Wonderful India
All Americans will stand in a queue for
getting VISA of India'*
- Narendra Modi



One individual may
die for an idea; but
that idea will, After
his death, incarnate
itself in a thousand
lives. That is how
the wheel of
evolution moves on
and The ideas and
dreams of one
nation are
bequeathed to the
next.

- Subhash Chandra Bose



'If you run you stand a chance
of losing, but if you don't run
you've already lost'

- Barak Obama

यदि आप दृढ़ संकल्प के साथ और पूर्णता के साथ
काम करते हैं, तो सफलता आपका पीछा करेगी

- धीरु भाई अम्बानी

