

संख्या

4062

पत्रावली सं०-1-57315-2778 दिनांक

02/11/2017



## सोसाइटी-रजिस्ट्रीकरण का प्रमाण-पत्र


(अधिनियम संख्या 21,1860 के अधीन)

संख्या 785 2012 2013

एतद्वारा प्रमाणित किया जाता है कि आर के जी आई टी अलूमेन  
एशोसिएशन, आर के जी आई टी कम्प्लाइड, दिल्ली रोड  
रोड राजिवाबाय

को आज उत्तर प्रदेश में अपनी प्रवृत्ति के संबंध में यथासंशोधित सोसाइटीज रजिस्ट्रेशन अधिनियम,  
1860 ई० के अधीन सम्यक् रूप से रजिस्ट्रीकृत किया गया है। यह प्रमाण-पत्र 02/11/2017  
तक विधिमान्य होगा।

आज दिनांक तीन सत्सठ दो हजार वाइ को  
मेरे हस्ताक्षर से दिया गया।

  
सोसाइटी के रजिस्ट्रार,  
उत्तर प्रदेश।

## MEMORANDUM

**NAME OF THE SOCIETY :** RKGIT ALUMNI ASSOCIATION  
**ADDRESS :** RKGIT compound, Delhi Meerut Road, Ghaziabad  
**WORKING AREA :** All over India V.P. *[Signature]*

### AIMS & OBJECTIVES

The main objects of RKGIT ALUMNI ASSOCIATION are to encourage the members to promote the growth of their Alma Mater and keep the members informed about each other for defusing useful knowledge.

### OBJECTS

- a) To promote and encourage the members to take active interest in the activities and progress of the RKGIT Alumni Association.
- b) Welfare activities for the poor and meritorious students.
- c) To help in the placement activities of the Graduate/Post Graduate students.

To provide financial aid to the college for creating better residential/educational/recreational facilities for the college community and starting new academic programmes.

e) To exchange professional knowledge for mutual benefit.

To give financial assistance in the form of donation and consultancy. *[Signature]*

To promote and encourage friendly relations between all members of the Association

Highly reputed alumni will be requested to help the students by giving guidance for getting employment.



### EXECUTIVE COMMITTEE

S.No	Name	Address	Profession	Designation	Signature
1.	Dr. Laxman Prasad <i>S/o SH. Damodar Prasad</i>	1/601, Kirti Appartment, Mayur Vihar, phase -I, Delhi-110091	Director, RKGIT, Ghaziabad	Chairman	<i>[Signature]</i>
2.	Prof. O.P. Kaushal <i>S/o SH M-L Kaushal</i>	44D, Pocket-A, Sukhdev vihar, New Delhi	Director (Academics) RKGIT, Ghaziabad	Vice-Chairman	

5. *[Signature]* 6. *[Signature]* 7. *[Signature]* 8. *[Signature]* 9. *[Signature]* 10. *[Signature]* 11. *[Signature]* 12. *[Signature]*

सत्य प्रतिलिपि

वरिष्ठ सहायक/अधीक्षक  
कार्यालय दिल्ली विश्वविद्यालय  
संसाधन तथा विद्युत मंत्र

-17-11

3.	Pawan Kumar Shukla Sh. V.K. Shukla	9/111, Rajnagar, Ghaziabad	Associate Prof. ECE deptt. RKGIT, GZB.	Secretary	
4.	Shailendra Gaur S/o Sh. S. D. Sharma	B-905, MIG flats, east of Ioni road, Delhi - 110093	Associate Prof. CSE deptt. RKGIT, GZB	Joint Secretary	
5.	Vipul Goel S/o Sh. Shrikrishnan	153, Sheesh mahal, Meerut City, U.P.	Accounts Officer, RKGIT, GZB	Treasurer	
6.	Satish Kumar S/o Sh. Chhetanmal	6/133, Rajnagar, Ghaziabad (U.P.)	Associate Prof., EN deptt., RKGIT, GZB.	Member	
7.	Monika Sachdeva w/o Sh. Pram Raj	6151, Alok Vihar-II, Sector-50, Noida	Associate Prof., Pharmacy deptt., RKGIT GZB.	Member	
8.	Ritu Agrawal w/o Sh. Avesh	Sector - 1, house no. 550, first floor, Vaishali, Ghaziabad	Associate Prof., MCA deptt., RKGIT, GZB.	Member	
9.	Vibhuti w/o Sh. v. K. Tyagi	SF-93, Shastri nagar, Ghaziabad	Prof., MBA deptt., RKGIT GZB	Member	



We the persons above and are desirous of forming a society named "RKGIT ALUMNI ASSOCIATION" as per Societies Registration Act of 1860.

Place: Ghaziabad

Dated: 27/05/11

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सत्यं प्रतिलिपि  
वरिष्ठ सहायक/अधीक्षक  
कार्यालय शिक्षण विभाग  
कक्षा, सोसायटी रोड, गिरीधर नगर

11-12-12

## Bye-laws

**NAME OF THE SOCIETY :** RKGIT ALMUNI ASSOCIATION

**ADDRESS :** RKGIT Compound, Delhi Meerut Road, Ghaziabad

**WORKING AREA :** All over-India U.P. 

### MEMBER'S CLASSIFICATION AND FEE

The following shall be eligible for the membership of the association:

1. All Alumni of the institute.
2. All teachers of RKGIT institute who have worked in the past in regular capacity.
3. Director of the college and his nominees in the Governing Body.

### Membership fee

- Any Alumni of the institute can become life member of the Association by paying membership fee of Rs. 750/-
- Any member of the teaching staff having worked in the past in regular capacity can become life member by paying membership fee of Rs. 750/-

No membership fee is to be paid by the director of the institute and his nominees in the Governing Body.

passing out student of the institute can become life member of the Association by paying just Rs.500/-

### TERMINATION OF THE MEMBERSHIP

An individual shall cease to be a member of the association if he/she resigns from his/her membership or if his/her membership is terminated from the General Body on the recommendation of the Governing Body and Executive Committee for compelling reasons:

1. On conviction of any criminal offence involving moral turpitude.
2. Bodily infirmity/ immorality.
3. Involvement in any activity against the objectives of the Association.
4. The General Body may terminate the membership of any member based on recommendation of the Governing Body and Executive Committee.

### GENERAL BODY

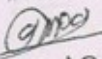
The General Body of the Association will have following attributes:

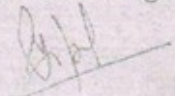
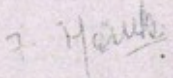
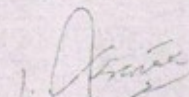
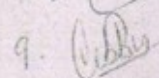


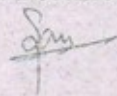
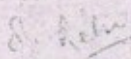

1. The General Body shall consist of all the members of the Association.
2. The General Body of the Association shall hold an Annual Meeting at least once a year and not more than 18 months shall elapse between two successive Annual General Meetings. This meeting will normally be held in December each year.

सत्य प्रतिलिपि

वरिष्ठ सहायक/अधीनस्थ  
कार्यालय डिप्टी सचिव

सोसायटी का कार्यालय

  
11-12-12

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**NOTICE PERIOD**

1. A notice of clear 21 days shall ordinary be given to the members for convening an Annual General Body Meeting.
2. Emergent meeting of the General Body can be convened at a short notice i.e. 3 days in advance and information can be given on telephone.

**QUORUM**

Fifty members present in person shall form a quorum for any meeting of the General Body. A meeting may be adjourned after 15 minutes for want of Quorum, the meeting shall again take place after 30 minutes of the adjournment to transact the business which was scheduled for the original meeting and the members present shall form the quorum.

**POWER AND DUTIES OF GENERAL BODY**

- I. The General Body may assign duties to the Executive Committee from time to time and will keep an eye over its implementation in future.
- II. The General Body may terminate the membership of any member who in the opinion of the Governing Body or Executive Committee acts in any manner which is detrimental/prejudicial to the interest/objects of the Association or otherwise harmful to the Association.
- III. To approve any amendment in the aims & objects and bye-laws of the Association recommended by the Executive Committee. It shall do so by 2/3<sup>rd</sup> majority of the members present.
- IV. To grant its approval to Audited Balance Sheet of income and expenditure account and to approve the budget for the next year.
- V. The General Body will elect the Executive Committee.
- VI. To delegate any of the power to the Executive Committee or any of the office bearer of the association.
- VII. It will work after overall development of the society.

**GOVERNING BODY**

There shall be a governing body to oversee the affairs of the association which shall consist of:

- |   |        |
|---|--------|
| a) सत्यमेव जयते Chairman- ex-officio, director of the college or his nominee. ✓ |        |
| b) Vice Chairman  | 1      |
| c) President  | 1      |
| d) vice president   | 1      |
| e) Honorary secretary   | 1 ✓    |
| f) joint Secretary  | 1 ✓    |
| g) Treasurer  | 1      |
| h) Members  | Max.13 |



**सत्य प्रतिलिपि**  
वरिष्ठ सहायक/अधीनस्थ  
कार्यालय रिट्री संयोजक  
कर्म, सोसायटी नया विद्या नगर

5. [Signature]  
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Note: there will be minimum seven (7) and maximum twenty (20) members in the governing body.

### NOTICE PERIOD

1. A notice of seven days shall ordinarily be given to the members of Governing Body and the notice of two days will be given for an emergent meeting. A notice can even be served on telephone in emergent cases.
2. The quorum for the Governing Body meeting shall be 50% of the total strength of the Governing Body members. In case there is no quorum, it shall be adjourned and reconvened after fifteen minutes and the member present shall form the quorum.

### PERIOD OF THE GOVERNING BODY

The term of the Governing Body will be three years but in emergency cases the period may be extended for one or more year.

### EXECUTIVE COMMITTEE

There shall be an Executive Committee to manage the meetings of the General Body of the association which shall consist of :

- a) President
- b) Vice President
- c) Secretary
- d) Joint Secretary
- e) Co-ordinator
- f) Members-5 nos.

All the Executive Committee office bearers and members must be elected by the general body of the alumni association.

### NOTICE PERIOD

1. A notice of seven days shall ordinarily be given to the members of Executive Committee and the notice of two days will be given for an emergent meeting. A notice can even be served on telephone in emergent cases.
- The quorum for the Executive Committee meeting shall be 50% of the total strength of the Executive Committee members. In case there is no quorum, it shall be adjourned and reconvened after fifteen minutes and the member present shall form the quorum.

### PERIOD OF THE EXECUTIVE COMMITTEE

The term of Executive Committee will be one year but in emergency cases the period may be extended for one or more year.

### POEWR AND DUTIES OF THE GOVERNING BODY

1. The Governing Body shall have all the powers with regard to management and promotion of objectives of the Association according to the directives if any of the General Body.

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सत्य प्रतिष्ठानि  
वरिष्ठ सहायक/सूचनाक  
कार्यालय: सिटी रजिस्ट्रार  
प्लॉट नं. सोमनाथपुरा, 11-12-17

11-12-17

- II. The Governing Body shall frame amendment in accordance with the bye-laws, and report to the General Body. Amendments shall be passed by simple majority in a General Body Meeting.
- III. To admit new members.
- IV. To grant subscription free membership if necessary.

**POWERS & DUTIES OF THE OFFICE BEARER**

**1. Chairman**

- The Chairman shall preside over Governing body meeting and General Body meeting
- Chairman shall have all the power to nominate the governing body members and also shall have the power for the extension of the Governing Body.
- Chairman shall have all the administrative and financial power for the management and promotion of the objective of the Association.
- Chairman shall have emergency power to make any decision and report to the Governing Body and Executive Committee later.

**2. Vice-chairman**

- Vice Chairman shall have powers and duties assigned by the Chairman.

**President**

President shall act for carrying all the matters related to alumni members in the favour of the institute. In all the meetings he will co-ordinate the meetings with his presidential address. All the matters will be brought in to the notice of Governing Body through president.

He shall render advice to the Executive Committee with regard to promotion of the objectives of the association.

**4. Vice-president**

Vice-President shall act for the President in the absence of the President. He shall render advice to the Executive Committee with regard to promotion of the objectives of the association.

**5. Honorary secretary**

- The Honorary secretary shall operate the funds of the association subject to general approval of the Executive Committee.
- The Honorary Secretary shall ensure action on all the activities as approved by the Executive Committee.
- The Honorary secretary shall be responsible for carrying out all correspondences, preparation and distribution of all publications of the Associations.
- The Honorary secretary shall file the following information with in thirty days after holding the Annual General Body Meeting with the deputy registrar of society, meerut:
  - (I) List of names, address, occupation and designation of the members of the executive committee.
  - (II) A copy of the balance sheet and income expenditure a/c along with auditors report.



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**सत्य प्रतिष्ठान**  
 वरिष्ठ महाध्यापक/अध्यक्ष  
 कार्यालय: वि. टी. नगर  
 अक्षांश: सोसायटी, नया विहार, मेरठ  
 12/17

#### 6. Treasurer

- The Treasurer shall be responsible for the maintenance of records and Accounts of the Association.
- Treasurer shall keep minimum of Rs. 10,000/- (rupees ten thousand only) in the association account at a time.

#### 7. Joint Secretary

- The Joint Secretary shall Assist the Honorary Secretary in the management of the activities of the Association.
- The Joint Secretary shall act for the Honorary Secretary in absence his/her secretary absence.

### PROCEDURE OF ELECTION

1. All members of the Executive Committee shall be elected/nominated from amongst the life member.
2. The president shall be nominated by the outgoing Executive Committee from amongst the distinguished Alumni..
3. The Chairman ex-officio of the Association shall be the director of the college or his nominee.
4. The Vice Chairman shall be nominated by the chairman.
5. The Vice President, Joint Secretary and up to seven members of the Executive Committee shall be elected in the Annual General Body meeting through a simple majority of the members present.  
The Honorary Secretary shall be nominated by the Chairman.  
The Treasurer shall be nominated by the Chairman.  
The Executive Committee members should preferably be from amongst those members who are either stationed in the NCR region or can come to Ghaziabad to attend the meetings conveniently.  
Two faculty members shall be nominated by the chairman to advise and assist the Honorary Secretary & Treasurer for proper functioning of the Association.
10. Two of the five members may be nominated by the President.
11. Normally no elected/nominated office bearer shall hold office for more than two consecutive years except under exceptional circumstances approved by the Governing body and Executive Committee.
12. The Executive Committee will ordinarily meet half yearly, but the Honorary Secretary may call an emergent meeting at any time as and when required.

### LOCAL CHAPTERS

- I. There may be local chapters of the Association in various cities in India and abroad.
- II. The relationship with the local chapters will be governed by the by-laws of the Association.
- III. These local chapters shall not be under the financial control of the registered office of the Association at Ghaziabad.

### FILLING OF VACANCIES

Any occurrence of vacancy during the running year shall be filled up by the executive committee as per advice of the chairman for the remaining period.

### AMENDMENT OF BYE LAWS

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6. *[Signature]*

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सत्य प्रतिनिधि  
वर्षिक सत्रिक/अध्यक्ष  
कार्यालय डिप्टी रजिस्ट्रार  
कम्प, सोसायटीज तथा निदेश नं०  
11-12-12



The Amendment in any of the clauses of the memorandum & bye laws may be done by the Executive Committee by two-third majority of the members present.

The Amendments shall be prepared in writing and such amendments should get approval of the General Body.

### FUNDS

The Association shall raise funds for pursuing the objectives of the Association through:

- (I) Subscription from the members and the rate of subscription shall be governed by the by laws of the association.
- (II) Money donated by the members and by others.
- (III) Any other legitimate source for the furtherance of its objective.

### FINANCE AND BANK ACCOUNT OPERATIONS

1. The Accounts of the association shall be maintain in any Scheduled Bank at Ghaziabad in to which all subscriptions, donations and other income shall be credited
2. The Account shall be operated under any two joint signatures from among the Chairman, Vice Chairman, Honorary Secretary & Treasurer.
3. Financial year of the Association shall be from April 1 to March 31.
4. The funds of the Association may be invested with the approval of the Executive Committee in Government Securities, Bonds and Debentures of reputed public companies, Unit scheme of Unit Trust of India, and fixed deposit in Nationalized Banks and mutual funds.

### AUDIT OF ACCOUNTS

The Accounts of the Association audited once a year by a Chartered Accountant will have to be appointed by the Executive Committee.

### SUIT AND PROCEEDINGS

The association may sue in the name of the Chairmen, Vice Chairmen, Honorary Secretary, Treasurer or any office bearer authorized by the Executive Committee on its behalf as per followings:

1. Every decree or order against the association in any suits or proceedings shall be executable against the persons or the property of the association and not against the person or the property of the chairmen, honorary secretary, treasurer or any other office bearer.
2. Nothing herein shall exempt the chairman, vice president, honorary secretary, treasurer or any other office bearer of the association from any criminal liability under the act or entitle him/her to claim any contribution from the property of the association in respect of any claim paid by him on conviction by a criminal court.
3. No member of the association may be sued or prosecuted by the association except for any injury or loss, damage, detention or destruction of any property of the association.
4. Jurisdiction for the settlement of all disputes shall be in Ghaziabad city only.

### RECORD OF THE ASSOCIATION

The following records shall be maintained in the office of the Association

- (i) Roll of membership
- (ii) Minute procedure register
- (iii) Stock register of non consumable and consumable items.

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7. [Signature] 9. [Signature] 6. [Signature] 8. [Signature]



सत्य प्रतिश्रुति  
वरिष्ठ सहायक/उप-सचिव  
कार्यालय डिप्टी कमिश्नर  
मेरठ, सोसायटीय तथा विद्युत मंत्र  
11-272

- [iv] Cash book & ledger
- [v] Receipts and vouchers.
- [vi] Copies of all publications and reports of the association.
- [vii] Any other development as deemed fit by the president.

**MEMBERSHIP RIGHT**

All the members are entitled to receive to all announcements etc. through hard copy at their address or e-mail or telephone or mobile or posting of such announcements on the website. They are also entitled to receive the alumni newsletters, annual magazine and also to participate in all social functions and other activities of the association. All members will also be beneficiaries of any schemes or assistance programmes administered by the association.

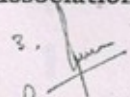
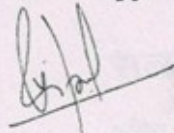
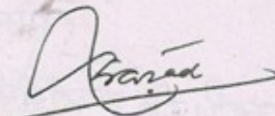
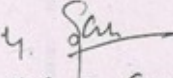
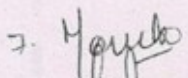
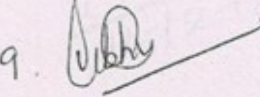
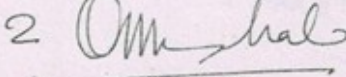
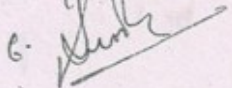
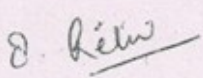
**DISSOLUTION**

- (I) In case dissolution of the association take place for any reason whatsoever then all assets movable or immovable and other benefits accruing to the association shall be transferred to any association with similar type of aims and projects. It will be done by general body meetings in which at least 2/3<sup>rd</sup> member should be present and the decision has to be taken on majority votes.
- (II) Any dispute shall be settled as per decision of the court.

(III) In case of dissolution provision of section 13 and 14 of the societies registration 1860 shall be applicable.

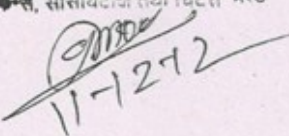


**Certified that this is a Correct Copy of the Memorandum and By-laws of the Association.**

- |   |  |   |
|---|--|---|
| 3. <br>(Parman Shukla) |     |     |
| 4. <br>(S. K. Gaur)    | (Vipul Gaur)   | (D. Lakshman Prasad)  |
| 7.                     | 9.  | 2.  |
| 6.                     | 8.  |   |

**सत्य प्रतिलिपि**

वरिष्ठ सहायक/अधीक्षक  
कार्यालय डिप्टी रजिस्ट्रार  
सोसायटीज तथा विदेश मंत्र

  
11-12-12



उत्तर प्रदेश UTTAR PRADESH

72AB 711789

बनारस स्टाम्प वेपर आर.के.जी.आर्.टी. रु.मनी इकोसिस्टम  
दिल्ली मिरर शीट  
गांठवाड़ा प्रवावली न. रुम 57315  
सहस्रिका

सत्य प्रतिलिपि  
वरिष्ठ सहायक/अनुमोदक  
कार्यालय डिप्टी मंजिस्टार  
सोसायटीज तथा चिटस भरत  
11-12-12

भारतीय गैर न्यायिक



INDIA NON JUDICIAL

उत्तर प्रदेश UTTAR PRADESH

72AB 711788

बलराम चट्टोपाय्य वरिष्ठ न्यायिक प्रो. पी.डी.डी. शम्भुमनी स्मृति संस्थान  
दिल्ली जे.ए.डी. रोड  
पत्रावली नं. रूम 57-315  
गांधीबाद  
निमनावली

सत्य प्रतिलिपि  
वरिष्ठ न्यायिक/अनुबंधक  
कार्यालय डिप्टी रजिस्ट्रार  
सोसायटी तथा चिटस मंडल  
11-12-12