



Raj Kumar Goel Institute of Technology

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GHAZIABAD (U.P.) - 201003

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Notice

18th November, 2014

RKGIT/92/CRC/2014-15

Attn: B.Tech (ME) Final Year Students (Batch-2015).

Subject: Recruitment Drive of Richa Industries Limited

Richa Industries Limited is conducting a recruitment drive for B.Tech (ME) Final Year students. The details are as follows:

About the company:

Richa Industries Limited is a leading Construction and Engineering organization operational in Pre-Engineered Building, Structural Steel, Turnkey and Textile sectors. An ISO 9001:2008 certified company, Richa Industries is listed in Bombay Stock Exchange. Enriched with an experience of over two decades, today, Richa is one of the biggest company functioning in the northern part of the country. The company has presence in more than 120 cities across India with Sales office in more than 8 cities enriched with government as well as private clients. The strict quality control measures, adoption of most modern and state-of-the art technology, innovative concepts and adhering to strict delivery schedules have made Richa today the most trusted name in the industry. Counted amongst India's leading manufacturer of Pre-engineered buildings, Richa is recognized as one of the best places to work in. Apart from being a passion driven company, Richa Industries has always put the welfare of its employees at the forefront. From implementing the required employee safety standards to empowering the workers to take independent decisions, we have always strived to take steps that lead to the development of a passion driven yet fun loving working culture. In fact, we offer a working environment that promises excellent growth opportunities for a brighter future. It is this dedication and effort that has made us one of the most preferred places to work in when you look at the steel manufacturing industries. Over the years, we have earned several recognitions including becoming one of the top ten manufacturers of metal buildings. However, we have always attributed this success to our employees and will continue working for their welfare. After all, it is this concern for employee welfare that has allowed us to enjoy long term sustainable relationships with all our workers. Being one of India's fastest growing companies, we are always on the lookout for people with the required passion and ability to work. We follow a transparent work culture with flat hierarchy. At Richa, we look forward to working with aspirants that show the spark to innovate and welcoming them to join us as we continue our endeavor to grow.

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|------------------------------|---|--|
| Date/Day of Interview | : | 22 nd November 2014 (Saturday) |
| Reporting Time | : | 8:30 AM sharp |
| Venue | : | G.L.Bajaj Institute of Technology & Management (GLBITM) Plot No. 2, Knowledge Park III, Greater Noida, Dist. G.B.Nagar, U.P. India. Pin-201306. |
| Salary | : | Salary during training or probation period: INR 15K to 18K per month. Tentative duration of the training or probation period is 1 year |
| Job Location | : | During the training or probation period at Corporate office/ Plants (Kashipur, Kanwara, Bawal). After the training or probation period, to be posted anywhere in India as per management's decision. |
| Criteria | : | 60% & above in Xth & XIIth and 75% & above in B.Tech |

Position 1: : Graduate Engineering Trainee (Design)

Job Responsibilities:

- Responsible for designing & estimation of jobs enquiries received on ERP from marketing team
- To plan and prioritize his work schedule as per deadlines for submitting designs estimates for various projects
- Seek clarification for enquiry details or certain specifications from senior and/ or concerned marketing person if required
- To ensure that technical compliance of design during initial delivery stage against enquiries should be successful and meet customer satisfaction level
- To calculate basic costing of designs at initial stage of enquiry
- To check the GA drawings for job works successfully cleared by client and sent for detailing; get approval on GA & proposal drawing from client consultant
- Handle any design related queries from production or projects
- Ensure both MBS & STAAD follows thickness, etc of the designcodes.

Position 2: Graduate Engineering Trainee (Projects)

Job Responsibilities:

- Make site visit plans for the week and get it approved by senior and follow the approved schedule
- Take care of site executions
- Ensure safety and quality is maintained in execution works

- Monitor that all alignments like column, rafter, purlin, girts, diagonal bracing, etc. are in line.
- Call quality inspection team for site visits
- In case quality team is not available, take consent of Project senior for further action
- Self inspection of erection stage for alignment projections of sheets, gutter side & ridge area. Use erection booklet as per each stage.
- During roofing check:- # Installation of sheets as per Richa approved drawings # Butyl tape and Silicon sealant used or no # 55mm screws used
- Cladding stage:- o Check if sheet is straight or not o Girts must be proper aligned o Using Plumb for installation of 1st sheet o Using the doring for 25 screws at Valley o Screws must be aligned in a straight line for using line dori o Installation of rakle angle and gutter angle.
- Producing QRFs forms for estimation & 3D drawings from design department to be sent to clients with an offer
- Upon receipt of enquiry: o Getting the estimation & load calculations done from design department o Work out the total costing of the project bearing in mind the entire commercials attached to it. O Input the technical details & prepare the offer for submission
- Convincing the client for final negotiation meetings & upon getting the final approval from the client, complete documents are handed over to CSC for regular follow-ups & Design department for GA drawing preparation
- Collaborating with design engineers, marketing team, manufacturing personnel, site engineers & clients as and when required
- Payment collections at different stages of the project implementation as per terms of PO, As directed by reporting head.

Position 3: Graduate Engineering Trainee (Production)

Job Responsibilities:

- Shearing, planning & updation in ERP of all job
- Preparation of job card for detailing section
- Checking of connection plate size with actual drawing
- Monitoring of ship wise Vs actual dispatch on daily basis
- Day to day reporting to the senior

Selection Process:

Step 01: Initial screening

Step 02: Technical test

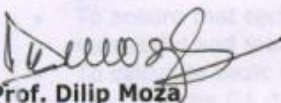
Step 03: Group discussion

Step 04: Technical Round

Step 05: HR Round(Final)

Notes:

- All eligible students are requested to register in CRC for transportation and collect hall tickets latest by 21st November, 2014 (Friday) by 11:00 AM. No student will be allowed to participate in the drive without hall tickets and transport will be arranged for registered students only.
- Students are required to dress formally and should carry their College ID card, two set of resume, two passport size photographs along with original and photocopy of their academic mark sheets and certificates.



Prof. Dilip Moza
Head -CRC

Cc:

Mr. J. K. Gupta-Faculty Representative-ME
Dr. Ravi Shankar Prasad-HOD-ME
Mr. Shrikant Bhardwaj- Faculty Representative -ME 2nd shift
Mr. Manish Sharma - Faculty Representative -ME 2nd shift
Mr. Umesh Jha- HOD-ME 2nd shift
Mr. Upesh Bhatnagar-For Website update

Mr. Vipul Goel-Accounts Office
Prof. V. K. Singh-Dean 2nd shift
Shri H. G. Garg, Dean, RKGIT - GZB
Dr. S. C. Gupta- Director Academics
Dr. D. R. Somashekar, Director, RKGIT - GZB
Prof. B. K. Gupta, Advisor, RKGIT - GZB
Shri Dinesh Kumar Goel, Chairman, RKGIT