



Raj Kumar Goel Institute of Technology

5th KM. STONE (OPP. JAIN TUBE CO. LTD.), DELHI-MEERUT ROAD,
GHAZIABAD (U.P.) - 201003

FAX : (0120) 2788350 TEL. : (0120) 2788273, 2788409, 2788447

Notice

19th February, 2016

RKGIT/264/CRC/2015-16

Attn: B.Tech All Branches & MBA Final Year Students (Batch-2016).

Subject: Recruitment Drive of ABSAS Solutions by Monster

ABSAS Solutions is conducting a recruitment drive for B.Tech All Branches & MBA Final Year students. The details is as follows:

Date/Day of Interview : 23rd February 2016 (Tuesday)
Reporting Time : 9:00 AM sharp
Venue : Vishveshwarya Group of Institutions
20th Km. Milestone on Ghaziabad-Bulandshahr
G.T. Road, Near-Dadri, Greater Noida Phase-2, Gautam Budh Nagar
Job Location : Noida
Salary : Rs 20K in hand + 2K Retention Bonus will be paid after an year.

Skills:

- scrupulous about detailed work
- skilled in written English
- self-motivated
- good at concentrating for long spells
- good communicators
- comfortable working with IT
- interested in the Online E- Learning/ Education Industry

Be part of a wonderful organization in a meaningful way. Do great work and feel good about what you're doing every day.

Roles & responsibilities:

- Responsible for maintaining the content quality of the assignments, copy-editing and proof-reading the content
- Careful reading of the complete content for language and stylistic consistency
- Inform the content for grammatical mistakes or content mistakes to the writer.
- Ensuring grammatically and stylistically correct copies
- On-time delivery of copy-edited articles to the production group
- Proper formatting, graphics correction, and finalizing content
- Use a structured proofreading process to ensure error-free copy
- Mark up copy using the classic proofreading correction marks
- Query decisively and effectively when there may be an ambiguity in the text.

Notes:

- **All interested students should reach the venue in time under their own arrangements.**
- Students are required to dress in uniform and should carry their College ID card, two set of resume, two passport size photographs along with original and photocopy of their academic mark sheets and certificates.

Prof. Dhiraj Moza
Head-CRC

Cc:

Mr. Praveen Kumar -Faculty Representative-CSE
Mr. Prince Gupta-Faculty Representative-CSE
Dr. Sachi Gupta-HOD-CSE
Mr. Nand Kishor Yadav -Faculty Representative-CSE 2nd shift
Mr. Shailendra Gaur-HOD-CSE 2nd shift
Ms. Priya Rana-Faculty Representative-IT
Mr. Upesh Bhatnagar-Faculty Rep. & Website Admin-IT
Dr. R. K. Gupta-HOD-IT
Mr. Vaibhav Sharma-Faculty Representative-ECE
Mr. Abhinav Bansal-Faculty Representative-ECE
Mr. Sandeep Bhatia-Faculty Representative-ECE
Mr. Prakash Chandra Mishra-Faculty Rep.-ECE 2nd shift
Dr. Dharendra Kumar-ECE 1st Shift
Mr. Pavan Shukla-HOD-ECE 2nd shift
Mr. Sachin Tyagi-Faculty Representative-AEI
Mr. Anuj Kumar-HOD-AEI
Mr. Harsh Sharma-Faculty Representative-MBA (B. Tech)
Dr Vibhuti -HOD-MBA (B. Tech)
Dr. Arvind Singh-Principal-MBA
Prof. V. K. Singh-Dean 2nd shift, RKGIT
Shri H. G. Garg-Dean, RKGIT
Dr. S. C. Gupta-Director Academics, RKGIT
Prof. (Dr.) R.P. Maheshwari-Director, RKGIT
Prof. B. K. Gupta-Advisor, RKGIT
Shri Dinesh Kumar Goel-Chairman, RKGIT
Mr. Vikas Rajput-Faculty Representative-EEE
Mr. Sumit Maheshwari-Faculty Representative-EEE
Mr. Kuldeep Bajpai-Faculty Representative-EEE
Mr. J. G. Yadav-HOD-EEE
Mr. Saurabh Singh-Faculty Representative-ME
Mr. Gaurav Kanaujia-Faculty Representative-ME
Dr. Ravi Shankar Prasad-HOD-ME
Mr. Shrikant Bhardwaj- Faculty Rep. -ME 2nd shift
Mr. Manish Sharma - Faculty Rep.-ME 2nd shift
Mr. Umesh Jha- HOD-ME 2nd shift