

## CERTAIN SPECIFIC GUIDELINES FOR 1<sup>st</sup> YEAR STUDENTS (FRESHERS)

Hearty welcome to all 1<sup>st</sup> year students at Raj Kumar Goel Institute of Technology, Ghaziabad, which is one of the best Institutions in NCR.

Your goal to join RKGIT is to become a good and successful Professional. All your Teachers and College staff will do their best to make you successful in your career. However, to become successful, you need to pay attention to some of the requirements which are as follows:

1. Examination/Tests The performance of students in a Semester shall be evaluated through continuous evaluation called internal assessment and end Semester Examination. The internal assessment marks are based on class tests, assignments/tutorials quizzes/viva-voce and attendance. End Semester Examination shall be comprised of written papers, practicals, viva-voce etc.

The internal assessment marks in a theory paper shall be based on minimum of two Sessional tests. It would be compulsory to appear in both the Sessional tests.

2. Attendance University rules require every student to attend 100% classes but not less than 75% attendance in each subject and overall in all subjects. If any one has less than 75% attendance in all classes, he/she will not be permitted to appear in the sessional and the end Semester examination by the University. Please attend all classes regularly and ensure more than 75% attendance.
3. Use of Mobile Phone Parents give phones to ensure that they are in touch with their wards. All mobiles should be in silent mode & use of mobiles in class/lab is prohibited.
4. Discipline Discipline is the key to success in life. All problems start from lack of discipline. Supreme Court and Govt. have passed special rules only because the students forget about their duty and discipline in the Campus and outside. Please remain disciplined in the college and also outside.